



**SOUTH AFRICAN BROADCASTING CORPORATION SOC
LIMITED**

**TENDERERS ARE REQUIRED TO TREAT THE DETAILS OF
THIS RFI ENQUIRY AS CONFIDENTIAL.**

REQUEST FOR INFORMATION (RFI)

RFI NUMBER: RFI/IT/2019/19

RFI TITLE: TV LICENCES GIS SOLUTION

**Address: SABC Auckland Park
Henley Road
Johannesburg**

Telephone: 011 714 2091

**Contact Person: Israel Vele
velei@sabc.co.za**

EXPECTED TIMEFRAME

TENDER PROCESS	EXPECTED DATES
RFI Issue Date	19 July 2019
Available on SABC Internet	19 July 2019
Briefing session	DATE : 25 JULY 2019 TIME : 11H00 VENUE: Ground Floor Auditorium, Radio Park
RFI Closing Date	02 August 2019 @ 12h00

The Corporation retains the right to change the timeframe whenever necessary and for whatever reason it deems fit.

DOCUMENTS (OPTIONAL)

- 1) Valid Tax Clearance Certificate
- 2) Valid TV Licence (Company's and all Directors)
- 3) Valid BBBEE Certificate (from SANAS affiliated Agency)
- 4) Company Registration Document
- 5) Shareholders' certificates

CONTACT DETAILS OF THE BIDDER:

Company Name: _____

Physical Address: _____

Contact person:

Name : _____

Telephone : _____

Mobile : _____

Fax : _____

E-mail address: _____

REQUEST FOR INFORMATION (RFI) FOR A SUITABLE GIS SOLUTION FOR TV LICENCES TO AID NEW LICENCE CAMPAIGNS

1. PURPOSE

The purpose of this RFI is to request proposals for a suitable GIS or similar solution in order for the SABC to identify unlicensed households and drive targeted compliance communication campaigns to such households.

2. BACKGROUND

The core business of the TV Licences Division is to optimise funding of the Public Broadcasting Service, through the collection and management of TV Licence fees. The collection of television licence fees is governed by Section 27 of the *Broadcasting Act No4 of 1999, as amended*.

The implementation of a suitable GIS solution will aid a strategic project that will increase the number of new TV licenses created on the database by mapping all existing active licenses and identifying unlicensed households. Targeted communication campaigns will thereafter be directed at the unlicensed households urging the occupants to purchase a new TV licence or to provide updated information should a licence already exist.

The reason for the RFI is to source from the market all relevant information in order to find the most suitable, cost-effective and simple solution available to utilise in order to increase the SABC's TV Licences database.

3. SCOPE OF SERVICES AND TECHNICAL SPECIFICATIONS FOR RFI REQUIREMENTS

The service provider must submit a suitable proposal that will reflect at least one of the following:

- Two options:
 - o **Option 1** - Map existing physical addresses (9 million) geographically to identify unlicensed households. Provide SABC with a list of the unlicensed physical addresses; OR
 - o **Option 2** - Match existing physical addresses (9 million) against a national address database. Provide SABC with a list of the unlicensed physical addresses. *No mapping required.*
- Pricing for both options;
- Timelines to execute project of this nature and similar volumes (options 1 & 2);
- Integration requirements, if applicable;

- File transfer protocols;
- Access to external databases for the purpose of this exercise;

4. BRIEFING SESSION

Date: 25 July 2019

Time: 11h00

Venue: Ground Floor Auditorium, Radio Park, Johannesburg

5. EVALUATION CRITERIA

The evaluation criteria will be used in next phase of the tender process.

Evaluation of responses will be done in the following major categories, each consisting of several minor categories and is based on predetermined weightings as follows:

- **BBBEE Information** - (provide BBBEE certificate or a letter from the auditor confirming your annual turnover)
- **Price Information** - (Detailed Cost Breakdown to be submitted)
- **Technical Information** – (Detailed Technical Solution to be provided)
- **Project Plan** - (Indicative timelines to execute the project)

6. NOTICE TO INTERESTED TENDERERS

REQUEST FOR INFORMATION DOCUMENTS

The Request for Information shall be used in preparation for the proposal; the SABC assumes no responsibility for errors or misinterpretation resulting from the use of an incomplete Request for Information.

The SABC will avail/send copies of the Request for Information on the above terms, does so only for the purpose of obtaining information for the project and does not confer permission for any other use.

INTERPRETATIONS

All questions about the meaning or intent of the Request for Information shall be submitted in writing to the SABC on the set closing date.

Interested tenderers should promptly notify the SABC of any ambiguity, inconsistency, or errors which they may discover upon examination of the Request for Information.

7. SUBMISSION PROCEDURES

RFI must be hand delivered at the SABC Auckland Park reception, Radio Park, Johannesburg.
The closing date is at 02 August 2019 at 12h00.

8. GENERAL INFORMATION

Enquiries in respect of this RFI should be addressed to:

Israel Vele
Supply chain Management Division,
Radio Park Office Block
Henley Road
Auckland Park
Johannesburg
E-mail: velei@sabc.co.za
Contact no: 011 714 2091

END OF RFI DOCUMENT