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### REQUEST FOR QUOTATION (RFQ)

RFQ	RFQ/LOG/2022/32
RFQ ISSUE DATE	16 MARCH 2022
SITE VISIT	TV CENTRE, RECEPTION ARTILLERY ROAD, BROADCASTING CENTRE AUCKLAND PARK <b>22 MARCH 2022 (TUESDAY)</b> <b>10H00</b>
RFQ DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER TO DISPOSE OBSOLETE STUDIO LIGHTS AT THE TV & OB OPERATIONS.
CLOSING DATE & TIME	25 MARCH 2022 (FRIDAY) <b>AT 12H00</b>

Submissions must be emailed to: [sabcrfq@sabc.co.za](mailto:sabcrfq@sabc.co.za) on or before the closing date of this RFQ.

For queries, please contact **Ayanda Danca** on email [Tenderqueries@sabc.co.za](mailto:Tenderqueries@sabc.co.za)

The SABC requests your quotation on the services listed above. Please furnish us with all the information as requested and return your quotation on the date and time stipulated above. Late and incomplete submissions will invalidate the quote submitted.

SUPPLIER NAME: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_

FAX NO.: \_\_\_\_\_

E MAIL ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

CELL NO: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

South African Broadcasting Corporation SOC Limited: Registration Number: 2003/023915/30

**Non-Executive Directors:** Mr B E Makhathini (Chairperson); Ms M Mohlala-Mulaudzi (Deputy Chairperson); Prof S Cooper; Adv M B B Lekalakala; Mr D M Maimela; Mr M G Markovitz; Mr D K Mohuba; Ms B Muthien; Ms J Patel; Mr J H Phalane; Ms M B Papayya; Dr M Socikwa

**Executive Directors:** Mr M T Mxakwe (Group Chief Executive Officer); Mr I C Plaatjes (Chief Operations Officer); Ms Y van Biljon (Chief Financial Officer); **Company Secretary:** Ms L V Bayi

## **NOTES ON QUOTATIONS AND PROPOSALS SUBMISSION**

1. All electronic submissions must be submitted in a **PDF** format that is protected from any modifications, deletions or additions.
2. Financial/pricing information must be presented in a **separate** attachment from the Technical / Functional Response information.
3. The onus is on the Bidder to further ensure that all mandatory and required documents are included in the electronic submission.
4. All electronic submissions should be prominently marked with the full details of the tender in the email subject line.
5. Bidders are advised to email electronic submissions at least thirty minutes before the bid closing time to cater for any possible delay in transmission or receipt of the bid. The onus is on bidder to ensure that the bid is submitted on time via email.
6. Tender submission emails received after submission date and time will be considered late bid submissions and will not be accepted for consideration by SABC.
7. SABC will not be responsible for any failure or delay in the email transmission or receipt of the email including but not limited to:
  - receipt of incomplete bid
  - file size
  - delay in transmission receipt of the bid
  - failure of the Bidder to properly identify the bid.
  - illegibility of the bid; or
  - Security of the bid data.

## **NOTES ON SITE VISIT**

1. Report to Reception **15 Minutes** before the Session in order to plan with the Protection Service to gain access to the Facility.
2. Bring along your Id or Drivers licence to gain access to the SABC Auckland Park Facility.

## REQUIRED DOCUMENTS

- 1.1 Submit proof of CSD Registration.
- 1.2 Proof of Valid TV License Statement for the Company; all active Directors and Shareholder must have valid TV Licenses.  
(Verification will also be done by the SABC internally).
- 1.3 Valid SARS Tax Compliance Status Pin Issued to validate supplier's tax matters.
- 1.4 Original or Certified copy of Valid BBEE Certificate (from SANAS accredited Verification Agency)
- 1.5 All EME's and 51% black Owned QSE's are only required to obtain a **sworn affidavit** on an annual basis, confirming the following;
  - 1.4.1 Annual Total Revenue of R10 Million or less (EME) or Revenue between R10 Million and R50 Million for QSE
  - 1.4.2 Level of Black Ownership

**Note 1:**

**Verification Agencies and Auditors who are accredited by the IRBA (Independent Regulatory Board for Auditors) are no longer the 'approved regulatory bodies' for B-BBEE verification and therefore IRBA auditors are not allowed to issue B-BBEE certificates after 30 September 2016.**

**Note 2:**

**Any misrepresentation in terms of the above constitutes a criminal offence as set out in the B-BBEE act as amended.**

- 1.6 Certified copy of Company Registration Document that reflect Company Name, Registration number, date of registration and active Directors or Members.
- 1.7 Certified copy of Shareholders' certificates.
- 1.8 Certified copy of ID documents of the Directors or Members.

**NB: NO CONTRACT WILL BE AWARDED TO ANY BIDDERS WHO'S TAX MATTERS ARE NOT IN ORDER.**

**NO CONTRACT WILL BE AWARDED TO ANY BIDDERS WHO'S TV LICENCE STATEMENT ACCOUNT IS NOT VALID.**

## **TECHNICAL REQUIREMENTS**

### **1. Purpose / Executive summary**

The lighting department discipline is one of the seven (07) highly specialised disciplines that provide service in lighting operations to all SABC productions utilising our studios and News studios. The lighting department recently did maintenance in the lighting stores where the studio lights are stored. During the process of cleaning the lighting stores the team discovered some lights which were obsolete, these lights are not being utilised instead they are just occupying space in the lighting stores. To this end, SABC seeks to appoint a suitable e – waste service provider to assist SABC with the task. Therefore, SABC requests competitive offers from suitable providers.

### **2. Scope of Work**

- Sorting, Recycling, and collection of lights at SABC
- Give an offer on the lights
- Service provider will be required to dispose any unwanted items as waste

### **3. Additional requirements:**

- The service provider is required to give SABC an offer on the equipment.
- Business may be awarded to the service provider that will give a competitive offer to SABC.
- Transaction should be at no cost to SABC
- Preference will be given to the service provider that will take the whole lot.

**List of Lights on Offer is attached hereto as Annexure A**

**ANNEXURE A****LIST OF EQUIPMENT**

<b>Asset Number</b>	<b>Barcode</b>	<b>Description</b>
2428060	99950389	LIGHTING KIT' STRAND ARTURO TH 2500W SOFTLIGHT P
2428061	99950390	LIGHTING KIT' STRAND ARTURO TH 2500W SOFTLIGHT P
2428405	99950421	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428406	99950422	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428386	99950549	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428387	99950550	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428384	99950547	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428381	99950545	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428403	99950565	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428398	99950560	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
430043	99950571	LIGHTING KIT' STRAND ARTURO TH 2500W SOFTLIGHT P
2428390	99950553	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2416838	99950567	DeSisti LED LEONARDO 120W TUNGSTEN
2423768	99950568	DeSisti LED LEONARDO 120W TUNGSTEN
2428383	99950546	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428395	99950557	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428389	99950552	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428397	99950559	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428402	99950564	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428394	99950556	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428385	99950548	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2418601	99950383	Option, Chyron LEX2 5A01555 incl Lyric Pro
2418600	99950382	Option, Chyron LEX2 5A01555 incl Lyric Pro
2423320	99950386	Option, Chyron LEX2 5A01555 incl Lyric Pro
2428410	99950538	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428409	99950537	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428407	99950535	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428413	99951072	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P

2428414	99951075	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428416	99951078	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428433	99950541	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428442	99950387	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428434	99950542	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2421025	99950347	ROBIN 300 LED WASH LIGHT ROBE
2428246	99950359	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2421027	99950349	ROBIN 300 LED WASH LIGHT ROBE
2421028	99950351	ROBIN 300 LED WASH LIGHT ROBE
2421026	99950348	ROBIN 300 LED WASH LIGHT ROBE
2421648	99950286	2WCOM CO2 RDS ENCODER
2428051	99950092	LIGHTING KIT' STRAND ARTURO TH 2500W SOFTLIGHT P
2428221	99950246	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428224	99950281	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428058	99950237	LIGHTING KIT' STRAND ARTURO TH 2500W SOFTLIGHT P
2428222	99950259	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2429577	99950274	SPOTLIGHT ARRI JUNIOR 650 W MANUAL FRESNEL
2428223	99950267	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428225	99950282	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428226	99950314	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428227	99950329	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2428335	99950591	LIGHTING KIT' STRAND ARTURO TH 5000W SOFTLIGHT P
2429568	99950088	SPOTLIGHT ARRI JUNIOR 650 W MANUAL FRESNEL
2429566	99950032	SPOTLIGHT ARRI JUNIOR 650 W MANUAL FRESNEL
2429565	99950024	SPOTLIGHT ARRI JUNIOR 650 W MANUAL FRESNEL

2429567	99950043	SPOTLIGHT ARRI JUNIOR 650 W MANUAL FRESNEL
2429578	99950275	SPOTLIGHT ARRI JUNIOR 650 W MANUAL FRESNEL
2429573	99950254	SPOTLIGHT ARRI JUNIOR 650 W MANUAL FRESNEL
2429572	99950253	SPOTLIGHT ARRI JUNIOR 650 W MANUAL FRESNEL
2429583	99950280	SPOTLIGHT ARRI JUNIOR 650 W MANUAL FRESNEL

2429570	99950251	SPOTLIGHT FRESNEL	ARRI JUNIOR 650 W MANUAL
2429580	99950277	SPOTLIGHT FRESNEL	ARRI JUNIOR 650 W MANUAL
2429569	99950250	SPOTLIGHT FRESNEL	ARRI JUNIOR 650 W MANUAL
2429571	99950252	SPOTLIGHT FRESNEL	ARRI JUNIOR 650 W MANUAL
2429576	99950257	SPOTLIGHT FRESNEL	ARRI JUNIOR 650 W MANUAL
2429575	99950256	SPOTLIGHT FRESNEL	ARRI JUNIOR 650 W MANUAL
2429579	99950276	SPOTLIGHT FRESNEL	ARRI JUNIOR 650 W MANUAL
2429574	99950255	SPOTLIGHT FRESNEL	ARRI JUNIOR 650 W MANUAL
2429585	99950339	SPOTLIGHT FRESNEL	ARRI JUNIOR 650 W MANUAL
2429586	99950340	SPOTLIGHT FRESNEL	ARRI JUNIOR 650 W MANUAL
2428420	99950132	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428429	99950141	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428428	99950140	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428417	99950121	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428421	99950134	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428418	99950130	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428419	99950131	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428430	99950147	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428431	99950148	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428424	99950137	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428423	99950136	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428422	99950135	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428427	99950139	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428425	99950138	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2428443	99950384	LIGHTING KIT' SOFTLIGHT P	STRAND ARTURO TH 5000W
2429587	99950369	SPOTLIGHT FRESNEL	ARRI JUNIOR 650 W MANUAL
496629	99951085	Lighting Kit, ADB Studio Soft Light - 2500w	