



SCM Division  
Radio Park, Henley Road  
Auckland Park 2092  
Johannesburg  
Private Bag X1  
Auckland Park 2006  
Tel. +27 11 714-3059  
Fax + 11 714-4000  
URL [www.sabc.co.za](http://www.sabc.co.za)  
E-mail [baloyid@sabc.co.za](mailto:baloyid@sabc.co.za)

15 December 2021

**REQUEST FOR QUOTATION (RFQ)**

RFQ	RFQ / 2021 / L & D / 10230177
RFQ ISSUE `DATE	15 DECEMBER 2021
NON-COMPULSORY BRIEFING SESSION	N/A
RFQ DESCRIPTION	PROVISION OF VARIOUS TRAINING INTERVENTION ON VISION CONTROL (RACKS) & VISION MIXING FOR SABC AS ONCE OFF PROJECT
CLOSING DATE & TIME	08 FEBRUARY 2022 <b>AT 12HOOPM</b>

Submissions must be emailed to: SABC [RFQSubmissions@sabc.co.za](mailto:RFQSubmissions@sabc.co.za) on or before the closing date of this RFQ.

For queries, please contact **Doctor Baloyi** on email [Tenderqueries@sabc.co.za](mailto:Tenderqueries@sabc.co.za)

The SABC requests your quotation on the services listed above. Please furnish us with all the information as requested and return your quotation on the date and time stipulated above. Late and incomplete submissions will invalidate the quote submitted.

SUPPLIER NAME: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_

FAX NO.: \_\_\_\_\_

E MAIL ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

CELL NO: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

## **NOTES ON QUOTATIONS AND PROPOSALS SUBMISSION**

1. All electronic submissions must be submitted in a **PDF** format that is protected from any modifications, deletions or additions.
2. Financial/pricing information must be presented in a **separate** attachment from the Technical / Functional Response information.
3. The onus is on the Bidder to further ensure that all mandatory and required documents are included in the electronic submission.
4. All electronic submissions should be prominently marked with the full details of the tender in the email subject line.
5. Bidders are advised to email electronic submissions at least thirty minutes before the bid closing time to cater for any possible delay in transmission or receipt of the bid. The onus is on bidder to ensure that the bid is submitted on time via email.
6. Tender submission emails received after submission date and time will be considered late bid submissions and will not be accepted for consideration by SABC.
7. SABC will not be responsible for any failure or delay in the email transmission or receipt of the email including but not limited to:
  - receipt of incomplete bid
  - file size
  - delay in transmission receipt of the bid
  - failure of the Bidder to properly identify the bid.
  - illegibility of the bid; or
  - Security of the bid data.

## REQUIRED DOCUMENTS

- 1.1 Submit proof of CSD Registration.
- 1.2 Proof of Valid TV License Statement for the Company; all active Directors and Shareholder must have valid TV Licenses.  
(Verification will also be done by the SABC internally).
- 1.3 Valid SARS Tax Compliance Status Pin Issued to validate supplier's tax matters.
- 1.4 Original or Certified copy of Valid BBEE Certificate (from SANAS accredited Verification Agency)
- 1.5 All EME's and 51% black Owned QSE's are only required to obtain a **sworn affidavit** on an annual basis, confirming the following;
  - 1.4.1 Annual Total Revenue of R10 Million or less (EME) or Revenue between R10 Million and R50 Million for QSE
  - 1.4.2 Level of Black Ownership

### **Note 1:**

**Verification Agencies and Auditors who are accredited by the IRBA (Independent Regulatory Board for Auditors) are no longer the 'approved regulatory bodies' for B-BBEE verification and therefore IRBA auditors are not allowed to issue B-BBEE certificates after 30 September 2016.**

### **Note 2:**

**Any misrepresentation in terms of the above constitutes a criminal offence as set out in the B-BBEE act as amended.**

- 1.6 Certified copy of Company Registration Document that reflect Company Name, Registration number, date of registration and active Directors or Members.
- 1.7 Certified copy of Shareholders' certificates.
- 1.8 Submit Proof of Public Indemnity Cover for a minimum of R10 000 000
- 1.9 Certified copy of ID documents of the Directors or Members.

**NB: NO CONTRACT WILL BE AWARDED TO ANY BIDDERS WHO'S TAX MATTERS ARE NOT IN ORDER.**

**NO CONTRACT WILL BE AWARDED TO ANY BIDDERS WHO'S TV LICENCE STATEMENT ACCOUNT IS NOT VALID.**

## TECHNICAL REQUIREMENTS

### 1. Purpose / Executive summary

To seek an appointment of a service provider to provide various Workshops/ Conferences mentioned below as per the Workplace Skills Plan 2021/22.

### 2. The training interventions to be procured

#### **Vision Control**

Vision Control works in lighting and vision platforms and helps a lighting designer together with console operator in creation of video production world. Vision control also interfaces visual imagery of lighting design and engineering of the studio's vision system. All the technical aspects of camera control and color matching and balancing of cameras in the production environment and producing quality and consistent video images.

Benefits Of Vision Control and Vision Mixing:

- Broadcasting enhanced on quality of production
- High quality and better HD looking visuals
- Reduction of the need for hiring of scarce operators
- Continuity in the quality of product delivered
- Consistent use of modern equipment by SABC News and TVOB
- Compliance with DTT and requirements
- Saving in costs as skills will be owned by SABC and optimally used and efficiently.

Training will have to be designed so that it caters for both studio vision mixers, expected to be working on live and or pre- recording productions and also for Vision Controllers expected to be working in the DSNG two Cameras units and both to undergo on the Job practical training as part of the key requirements of these training needs.

<b>Name of the course</b>	<b>Number of People</b>	<b>Rate per person</b>	<b>Total</b>
Vision Control	<b>8</b>		
Vision Control & Mixing, Camera Course	<b>1</b>		
Vision Mix drama	<b>1</b>		
Vision Mixing	<b>6</b>		
<b>TOTAL</b>	<b>16</b>		

**Note :**

1. Please provide costing for two options
  - a. Virtually,
  - b. Face to face,
2. Please also provide comprehensive course content.
3. Failure to provide above information will result in automatic disqualification.

**Annexed to this document for completion and return with the document:**

Annexure A - Previous completed projects/Current Projects

**ANNEXURE “A”**

**Previous completed projects (preferably provide a detailed company profile, detailed the below mentioned information)**

<b>Project Descriptions</b>	<b>Client</b>	<b>Contact no</b>	<b>Contact person</b>	<b>Email address</b>	<b>Period of projects</b>	<b>Value of projects</b>	<b>Project Commence date</b>	<b>Completed date</b>

**Current projects (preferably provide a detailed company profile, detailed the below mentioned information)**

<b>Project Descriptions</b>	<b>Client</b>	<b>Contact no</b>	<b>Contact person</b>	<b>Email address</b>	<b>Period of projects</b>	<b>Value of projects</b>	<b>Project Commence date</b>	<b>Completion date</b>

