

PROPOSAL SUBMISSION FORM

AFP:		Genre:		Channel:	
Working Title:					
Company Name:					
Contact Name:		Position:			
Telephone :		Cell:			
e-mail:		Fax:			
Postal Address:					
Street Address:					
PROPOSAL SYNOPSIS:					
No. of Episodes:		Minutes per Episode:		Total Minutes:	
Cost per Episode:			Total Budget:		
Cost per Minute:					
SYNOPSIS OF COMPANY PROFILE:					
(A) Number of Permanent Employees					
(B) Number of Permanent Black (African, Indian, Coloured) Male Employees					
(C) Number of Permanent Black (African, Indian, Coloured) Female Employees					
(D) % of Shareholders Equity owned by Black Males (African, Indian, Coloured)					
(E) % of Shareholders Equity owned by Black Females (African, Indian, Coloured)					
(F) % of Shareholders Equity owned by White Male					
(G) % of Shareholders Equity owned by White Female					
(H) Number of Black Creatives (African, Indian, Coloured)					
(I) Number of disabled employees					
Company Registration Number:					
VAT Registration Number:					
Name:			Date:		
Signature:			Receipt Number:		

PROPOSAL SUBMISSION AGREEMENT

1. OWNER OF NEW IDEA

SABC will receive only submitted material that is embodied in written form in hard copy. Couriered, mailed, facsimiles and e-mail submissions will not be considered. SABC will consider your submission only at your request and only with your assurance that to the best of your knowledge you are the sole originator of the idea and that you have the legal right to submit it to SABC for evaluation.

2. CONCEPTION BY SABC

SABC and its employees have many ideas of their own for the development of programs, some of which may be similar to yours. An idea that is new to you may be old to SABC, or similar, or identical ideas may be conceived independently. Accordingly, you hereby waive any claim that SABC misappropriated any ideas or portions of your submission in any activities in which SABC may engage in the future.

3. DISCLOSURE NOT CONFIDENTIAL

You acknowledge that SABC may disclose the idea to its employees, including freelance readers, to determine the value of the idea to the channel. It is understood that no confidential relationship is entered into by any reason of the consideration of your submission to SABC or by reason of any oral discussions between the SABC and yourself. The SABC however undertakes not to share your proposals with other independent producers.

4. MODIFICATION

The foregoing conditions may not be modified or waived except in writing signed by an officer of SABC.

5. LITIGATION

The SABC will not consider proposals from companies or individuals who are litigants against the corporation until those matters are finalized. It will still remain the SABC's right to determine whether or not to do business with such entities in future.

6. TERM

This release shall be valid for a period of five (5) years from the date of signature and shall apply to any further ideas submitted by you to SABC during such Term.

I HAVE READ THE SUBMISSION AGREEMENT, AND I AGREE TO THE CONDITIONS CONTAINED THEREIN:

Print Name

Signature

Date:

IDENTIFICATION LABEL

(TO BE STUCK ON OUTSIDE OF ENVELOPE)

<i>AFP:</i>		<i>Genre:</i>		<i>Channel:</i>	
<i>Receipt no:</i>					
<i>Working title:</i>					
<i>Company name:</i>					
<i>Co-production company</i> <small>(if applicable)</small>					
<i>Contact name:</i>			<i>Position:</i>		
<i>Telephone:</i>			<i>Cell:</i>		
<i>e-mail:</i>			<i>Fax:</i>		
<i>Postal address:</i>					

Prince Ndlovu

Subject: AFP CHECKLIST AND REQUIREMENTS
Attachments: SABC AFP Commissioning Proposal Submission Forms.doc

Good day

We acknowledge your email regarding your concept.

Attached herewith please find submission forms on how to go about submitting your concept;

- Please attach your **ORIGINAL LETTER OF INTENT** from your sponsor/s (On the sponsor/s Letter head including contact person and contact details,
- Your sponsors should indicate on the letter the type of sponsorship deal they will be providing (Air Time Cost or Production cost or both) letter for both is required for proposal to be AFP.
- The amount is subject to quotation given by the SABC (after the pitching session has taken place)
- Five copies of correctly completed proposal submission forms completed preferably on your PC (see attachment)
- Five copies of Concept & Treatment including Letter of Intent from possible sponsor/s .
- Five copies of Company Profile, and should include ownership; all stakeholders and BBE profile

The SABC is interested in any TV content that will be appealing to the viewers and will be beneficiary to the public and the SABC in general.

Please note that in order for a program to be considered and evaluated, all documents requested and information required must be provided. The key documents and information required are stated below:

Kindly indicate clearly on the Brief No the **Model** of Proposal you submitting
Financial Elements are discussed after the formal submission, provided we interested on the idea or the concept.

The above documents should be grouped stapled or attached together with submission forms on the first page of each copy.

Submissions should be hand delivered or couriered to Prince Ndlovu, Themba Xaba ,Lizel George or Thami Nyembe on the following address or your nearest SABC Region, **no Electronic or Fax submission is allowed:**

Address: SABC TV BLOCK
1st FLOOR
Entrance 7
Cnr Henley & Artillery Road
Auckland Park
2006