



REQUEST FOR INFORMATION

RFI NO: RFI/LOG/2023/3

RFI TITLE: Request for Information for the provision of alternative office space for Kimberly, Northern Cape.

RFI OBJECTIVE:

This RFI calls for request for information on the provision of alternative office space for Kimberly, Northern Cape.

RFI documents are obtainable from **12 May 2023** from the following websites:

- Government E-Portal <http://www.etenders.gov.za>
- SABC Website <http://www.sabc.co.za/sabc/tenders>

Closing Date: 09 June 2023 at 12H00

For enquiries: E-mail: tenderqueries@sabc.co.za



SOUTH AFRICAN BROADCASTING SABC SOC LIMITED
("The SABC")

REQUEST FOR INFORMATION (RFI)

RFI NUMBER : RFI/LOG/2023/3
RFI TITLE : Request for Information for commercial rates in and around Kimberly
EXPECTED TIME FRAME

RFI PROCESS	EXPECTED DATES
RFI Advertisement Date	12 May 2023
RFI Available from	Government E-Portal http://www.etenders.gov.za SABC Website http://www.sabc.co.za/sabc/tenders
Non-compulsory Briefing Session	18 May 2023 at 10H00 – On Teams Meeting ID: 312 497 399 926 Passcode: JoYee7
RFI Closing Date and Time	09 June 2023 at 12H00
Contact details for questions or queries	Nombulelo Ntozini NtoziniN@sabc.co.za

The SABC retains the right to change the timeframe whenever necessary and for whatever reason it deems fit.

PHYSICAL SUBMISSIONS: SABC's Tender Box
SABC Office
Radio Park
Henley Road; Auckland Park
Johannesburg

OR

Respondents interested in participating must register their interest by providing company name, contact person, telephone, cell number and email address to RFPSubmissions@sabc.co.za, please indicate RFI number on the subject line. This will ensure that any addenda and clarification to this RFI are communicated to all participants.

Submissions can also be made physically to the tender box at the above-mentioned address.

PDF Documents will be available on the SABC Website.

**Please note that this is a Request For Information and not a Request For Proposal.
No award will be made from this request.**

REQUEST FOR INFORMATION:

1. DEFINITIONS

- 1.1 “**RFI**” - a request for information, which is a written official enquiry document encompassing all the terms and conditions of the information in a prescribed or stipulated form.
- 1.2 “**RFI response**” - a written response in a prescribed form in response to an RFI.
- 1.3 “**Hosting Partners**” - companies who entered into an agreement with SABC LOC in the areas of application management; application hosting, application service provision, and marketplace hosting are incorporated in this category.
- 1.4 “**Respondent**” – any person (natural or juristic) who forwards an acceptable RFI in response to this RFI with the intention of being the main contractor should the RFI be awarded to him.

2. CONFIDENTIALITY

All information related to this request for information both during and after completion is to be treated with strict confidence. Should the need however arise to divulge any information gleaned from the service which is either directly or indirectly related to the SABC, written approval to divulge such information will have to be obtained from SABC.

The Respondents must ensure that confidential information is: maintained confidential; not disclosed to or used by any unauthorised person; so as to prevent any disclosure or unauthorised use with at least the standard of care that Respondents maintain to protect their own confidential information; only used for the purpose of considering and responding to this RFI; and not reproduced in any form except as required for the purpose of considering and responding to this RFI. Respondents must ensure that: access to confidential information is only given to those of its partners, officers, employees and advisers who require access for the purpose of considering and responding to this RFI; and those partners, officers, employee and advisers are informed of the confidential information section and keep that information confidential. This RFI remains at all times the property of the SABC. No rights other than as provided in this RFI and in respect of the confidential information are granted or conveyed to bidder/s

NAME _____ OF _____ Respondent:

PHYSICAL ADDRESS: _____

Respondent's contact person: Name : _____

Telephone : _____

Mobile : _____

Fax.: _____

E-mail address: _____

3. The manner of submission of the RFI

3.1 Respondent shall submit RFI response in accordance with the prescribed manner of submissions as specified below.

3.2 Respondent shall submit one (1) electronic copy. Electronic copies may be e-mailed to: RFPSubmissions@sabc.co.za and tenderqueries@sabc.co.za

3.3 All additions to the information documents i.e. appendices, supporting documentation, photographs, technical specifications and other support documentation covering suggested solutions etc. shall be neatly bound as part of the schedule concerned.

3.4 The non-compulsory briefing session will be held only on Teams, as detailed below.

18 May 2023

Meeting ID: 312 497 399 926

Passcode: JoYee7

4. BACKGROUND

SABC Northern Cape office is the Corporate Strategy Implementation Centre where some of the SABC platforms; Radio, News and Sports are hosted. A new TV studio has been erected for easy access to Northern Cape communities. The Northern Cape Provincial Office accommodates a total number of 18 permanent staff and 2 freelancer members. The office is equipped with three studios; one of which is used by XK-FM FM for broadcasting programmes back up, if the is broadcasting faults platfontein broadcasting centre.

The scope of work that is done in Kimberley is comparable to a smaller region. The presence of News, Technology and, as well as support function such as Logistics,

The idea is to obtain an approval for SCM to go out in market to source comparative rates of rentals from around Kimberley area to determine value for money:

The SABC is currently reviewing its Real Estate Plan to determine a long-term strategy for the property in Northern Cape Provinces. While this is underway, it is imperative to renew the current lease agreement for business continuity. However, it is important to do market comparative value or rates of rental around Kimberley area.

5. Scope

The required scope of work from the service provider must encompass the following:

- Increase parking space.
- Highly secured
- Must accommodate people with disabilities.
- Easily accessible Building must lean towards broadcasting and be able to be equipped and fitted with studios and other broadcast infrastructure. Neighbouring land use to be in line with SABC's environmental needs e.g. not industrial due to noise pollution etc.)
- Building must be accessible to the public including bus or other means of public transport accessibility.
- Building must be situated in such a way that we can become NKPA compliant.
- Visibility of the site is important.
- Parking for OB vans must be big enough to fit extended heights of vehicles.
- Fire suppression system with notification systems to be installed.
- Studios to be acoustically treated and will have to be built to spec.
- 2 x UPS systems big enough to support the operations.
- 2 x Generators to support the operations.
- Chiller plant for centralized air-conditioning for studios.

Broadcast area		
RBR	Main control	13,0
RBR	Data area	11,9
RBR	Studio 1 control area	16,0
RBR	Studio 1 Booth	13,0
RBR	Control area	18,0
RBR	Studio 2 Booth	6,0
RBR	Studio 3	25,4
RBR	Edit 1	13,0
RBR	News line talk room	10,5
RBR	Tricaster room	8,0
RBR	TV studio	25,0
RBR	TV Edit 1	13,1
RBR	TV Edit 2	8,3
		181,2
Log	Technical Area/ 2 Air handlers	21,0
Log	Chiller area	16,0
Log	Generator area	18,0
Log	Technical Area	8,0
Log	UPS Room	63,0

6. GENERAL INFORMATION

Contact Persons for Queries/ Comments

Enquiries in respect of this RFI should be addressed to:

SCM Division

E-mail: tenderqueries@sabc.co.za and NtoziniN@sabc.co.za

All queries to be e-mailed.

7. RFI SUBMISSION INFORMATION

SUBMISSION DETAILS:

RFI responses should be submitted to the below address at the tender box situated at the reception clearly market.

Tender office

SCM Division

Radio Park Office Block
Cnr Artillery and Henley Road
Auckland Park, Johannesburg
South Africa

OR

Electronic copies may be emailed to RFPSubmissions@sabc.co.za and tenderqueries@sabc.co.za

END OF THE REQUEST FOR INFORMATION DOCUMENT