



**SOUTH AFRICAN BROADCASTING SABC SOC LIMITED**  
**("the SABC")**

**REQUEST FOR PROPOSAL (RFP)**

**RFP NUMBER: RFP/IT/2022/26**

**RFP TITLE: APPOINTMENT OF SERVICE PROVIDER FOR THE SUPPLY, INSTALLATION, COMMISSIONING, TRAINING, HANDOVER AND SUPPORT OF THE STUDIO PRODUCTION CAMERA REPLACEMENT**

**EXPECTED TIMEFRAME**

<b>BID PROCESS</b>	<b>EXPECTED DATES</b>
Bid Advertisement Date	14 July 2022
Bid Documents Available From	National Treasury's tender portal ( <a href="http://www.etenders.gov.za">http://www.etenders.gov.za</a> )  SABC (SOUTH AFRICAN BROADCASTING CORPORATION) Website ( <a href="http://www.sabc.co.za/sabc/tenders/">http://www.sabc.co.za/sabc/tenders/</a> )
<b>Compulsory Briefing Session Date &amp; Time</b> <i>See Annexure A (Guideline for Briefing Session) that the bidder needs to take note of.</i>	20 July 2022 @ 10H00am  Tender Enquiries will close 14 days before the tender closing date
<b>Site Walk:</b>	Friday
<b>Closing date for Clarification Questions and Answers</b>	Ten days before the closing of the tender to allow timeous consultation and response
<b>MS TEAMS: Link for virtual Compulsory Briefing Session</b>	<a href="#">Click here to join the meeting</a>
Bid Closing Date and Time	16 August 2022 @ 12h00 pm
<b>Contact details</b>	<a href="mailto:tenderqueries@sabc.co.za">tenderqueries@sabc.co.za</a>

The SABC retains the right to change the timeframe whenever necessary and for whatever reason it deems fit.

**BIDS DELIVERY**

**SABC's Tender Box**  
**SABC Office**  
**Radio Park**  
**Henley Road; Auckland**  
**Johannesburg**  
**OR**  
[\*\*RFPsubmissions@sabc.co.za\*\*](mailto:RFPsubmissions@sabc.co.za)

**During the COVID-19 pandemic, bidders may submit bids in the tender box or electronically until further notice. Refer to Document A for Conditions to be observed when bidding.**

**Late Bid submissions will not be accepted for consideration by the SABC.**

## 1. SUB-CONTRACTING

- 1.1. All bidders must submit evidence (i.e., teaming agreement between the main contractor and subcontractor) of commitment to sub-contract a minimum of 30% of the value of the contract to certain designated groups as prescribed in the PPPFA guidelines 2017 (as amended) see section 14 (sub-section 14.12) of this RFP (REQUEST FOR PROPOSAL) document.
- 1.2. The successful bidder must sub-contract at a minimum of 30% (of the value of the contract) to (one or more) to an EME or QSE which is at least 51% owned by:
- 1.2.1. black people;
  - 1.2.2. black people who are youth;
  - 1.2.3. black people who are women;
  - 1.2.4. black people with disabilities;
  - 1.2.5. black people living in rural or under develop areas or townships;
  - 1.2.6. black people who are military veterans;
  - 1.2.7. A cooperative which is at least 51% owned by black people

**Certified copy of SANAS accredited BBB-EE Certificate as proof of a Generic company size, a sworn affidavit for the subcontractor and a teaming agreement as evidence of commitment to sub-contract a minimum of 30% of the value of the contract to the designated group must be submitted).**

CRITERIA	COMPLY/NOT COMPLY
<b>Generic company must subcontract 30% of the contract value.</b>	
<b>submit evidence of commitment to sub-contract a minimum of 30% of the value of the contract to certain designated groups</b>	

**NON-COMPLIANCE TO THE SUBCONTRACTING CRITERIA WILL RESULT IN AUTOMATIC DISQUALIFICATION. BIDDERS WHO SUBMIT INCOMPLETE OR INVALID SWORN AFFIDAVIT WILL ALSO BE DISQUALIFIED. VERIFICATION OF THE EME OR QSE STATUS WILL BE DONE BASED ON THE BIDDERS' FINANCIAL STATEMENTS OR MANAGEMENT ACCOUNTS. ONLY VALID DOCUMENTS WILL BE CONSIDERED. SABC RESERVES THE RIGHT TO DISQUALIFY ANY BIDDERS WHOM THEIR FINANCIAL STATEMENTS PROOF THAT THEY ARE/NO LONGER FALL WITHIN EITHER EME OR QSE SCALE.**

**NB!! BIDDERS ARE REQUIRED TO NOMINATE AND SELECT QSEs and EMEs THAT ARE REGISTERED ON THE CENTRAL SUPPLIER DATABASE(CSD) TO USE AS SUBCONTRACTORS. NON-COMPLIANCE TO THIS CRITERIA WILL RESULT IN AUTOMATIC DISQUALIFICATION**

## 2. MANDATORY DOCUMENTS

MANDATORY REQUIREMENT		COMPLY/ NOT COMPLY	BIDDERS TO REFERENCE PAGE NUMBER FOR PROVIDED INFORMATION
2.1	<p>Portfolio of experience and contactable references – Bidder or OEM to provide/submit a minimum of five (5) valid reference letter(s) from clients operating in broadcasting environment where more than 10x Studio Production Camera Chains were procured and successfully implemented within the last five (5) years. Valid reference letters that will be considered MUST have the following:</p> <ul style="list-style-type: none"> <li>The scope of work conducted must include requirements as stated above.</li> <li>Must have the name of the client/owner with contact details (emails /telephone number(s)).</li> </ul>		
2.2	<p>Valid letter(s) of authority or Partnership document from the Original Equipment Manufacturer/s (OEM) for each product supplied to distribute, resell and support the products within the boundaries of South Africa - (where applicable). The Letter/s must be valid at the closing date of the bid, must be on the letterhead of the OEM, and must state validation to distribute, resell and support the products within the boundaries of South Africa and be signed by an authorized official with their contact details.</p> <p>Should a bidder offer a product that belongs to another local bidder's portfolio, a letter of agreement from the official authorized local agent must be provided in which the official local agent undertakes to provide the after sales service and configuration of product on offer. (Non-compliance will deem bidder to be non-responsive)</p>		

**NON-SUBMISSION OF THE MANDATORY DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION**

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### 3. REQUIRED DOCUMENTS

- 3.1. SARS "Pin" to validate supplier's tax matters
- 3.2. Original or Certified copy of Valid BBBEE Certificate (from SANAS accredited Verification Agency)
- 3.3. All Exempted Micro Enterprise (EME) and 51% black Owned Qualifying Small Enterprise (QSE) are only required to obtain a **sworn affidavit** on an annual basis, confirming the following;
  - 3.3.1. Annual Total Revenue of R10 Million or less (EME) or Revenue between R10 Million and R50 Million for QSE
  - 3.3.2. Level of Black Ownership

**Note 1:**

Verification Agencies and Auditors who are accredited by the IRBA (Independent Regulatory Board for Auditors) are no longer the 'approved regulatory bodies' for B-BBEE (Broad-Based Black Economic Empowerment) verification and therefore IRBA auditors are not allowed to issue B-BBEE certificates after 30 September 2016.

**Note 2:**

Any misrepresentation in terms of the above constitutes a criminal offence as set out in the B-BBEE act as amended.

- 3.4. Proof of Valid TV License Statement (Company's, Shareholders and all Directors'), or affidavit proving that company and/or officials are not in possession of TV license. Verification will also be done by the SABC internally.
- 3.5. Certified copy of Company Registration Document that reflect Company Name, Registration number, date of registration and active Directors or Members.
- 3.6. Certified copy of Shareholders' certificates.
- 3.7. Certified copy of ID documents of the Directors or Members.
- 3.8. Last three years audited/reviewed financial statements OR the Companies Management Accounts.
- 3.9. Proof of Registration on the Central Supplier Data Base (CSD). SABC will do verification and no bidder who is not registered on CSD will be appointed.

**NB: NO CONTRACT WILL BE AWARDED TO ANY BIDDERS WHOSE TAX AND TV LICENCE MATTERS ARE NOT IN ORDER. NO CONTRACT WILL BE SUBMITTED TO ANY BIDDER WHO IS NOT REGISTERED ON THE CENTRAL SUPPLIER DATA BASE (CSD).**

**THE WINNING BIDDER IS REQUIRED TO MAINTAIN OR IMPROVE THE BEE LEVEL AT WHICH THE TENDER WAS AWARDED.**

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## **C O N T E N T S**

<b>DOCUMENT A:</b>	CONDITIONS TO BE OBSERVED WHEN BIDDING
<b>DOCUMENT B:</b>	GENERAL CONDITIONS OF THE BID/PROPOSAL
<b>DOCUMENT C:</b>	QUESTIONNAIRE
<b>DOCUMENT D:</b>	DECLARATION OF INTEREST
<b>DOCUMENT E:</b>	FUNCTIONALITY REQUIREMENTS
<b>DOCUMENT F:</b>	CONFIDENTIALITY
<b>DOCUMENT G:</b>	PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017- SBD 6.1
<b>DOCUMENT H:</b>	DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES - SBD 8
<b>DOCUMENT I:</b>	CERTIFICATE OF INDEPENDENT BID DETERMINATION SBD 9
<b>DOCUMENT J:</b>	ACCEPTANCE OF CONDITIONS OF BID
<b>DOCUMENT K:</b>	VENDOR FORM (SABC SUPPLIER/VENDOR REGISTRATION FORM) - (ATTACHED SEPARATELY) / PLEASE ALSO REGISTER ON CENTRALISED DATA BASE - <a href="https://secure.csd.gov.za">https://secure.csd.gov.za</a>

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## DOCUMENT A

### CONDITIONS TO BE OBSERVED WHEN BIDDING

#### 1.0 LODGING OF PROPOSALS

- 1.1 Bidders are required to complete and sign the RFP Document and initial all pages (including proposal and brochures).
- 1.2 During the COVID-19 pandemic, bidders may submit bids in the tender box or electronically until further notice as follows:

- Tender box submission

Bids submitted in the tender box must adhere to the following:

- ✓ Bids must be submitted in one (1) original, two (2) copies of the original **and** 1 (one) soft copy (CD) or memory stick, by hand and be enclosed in a sealed envelope marked distinctly with the RFP number. All soft copies must be in PDF format and must contain proposal, all completed forms, and attachments. This envelope must indicate the Bid number and the name and delivery address of the Bidder.

- Electronic submission:

Bids submitted electronically must adhere to the following:

- The single point of entry is [RFPsubmissions@sabc.co.za](mailto:RFPsubmissions@sabc.co.za).
- Electronic submissions must be submitted in a PDF format that is protected from any modifications, deletions or additions.
- Financial/pricing information must be presented in a **separate** attachment from the Technical/Functional Response information. The onus is on the Bidder to ensure that all mandatory and required documents are included in the electronic submission.
- All electronic submissions must be prominently marked with the full details of the tender in the email subject line namely Bidder's Name, Tender No and Tender Title.
- Bidders are advised to email electronic submissions at least thirty minutes before the bid closing time to cater for any possible delay in transmission

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or receipt of the bid. The onus is on bidder to ensure that the bid is submitted on time via email

- Tender submission emails received after submission date and time will be declared late bid submissions and will not be accepted for consideration by SABC.

1.3 The SABC will not be responsible for any failure or delay in the email transmission or receipt of the email including but not limited to:

- Receipt of incomplete bid
- File size 25-30MB.
- Delay in transmission or receipt of the bid
- Failure of the Bidder to properly identify the bid
- Illegibility of the bid; or
- Security of the bid data.

1.4 Bidders must ensure that bids are delivered timeously to the correct address. Bids not received in a specified manner, and by the specified time and date as set out in this RFP document will be rejected. The bid box is generally open 24 hours a day, 7 days a week.

## **2.0 COMPLIANCE WITH CONDITIONS OF PROPOSAL**

2.1 No alteration, amendment or variation of the submitted proposal by the closing date of this bid shall be permitted, unless otherwise agreed in writing by both the SABC and the bidder. Should the bidder desire to make any amendments to the conditions of their proposal document, they shall stipulate upfront in their proposal document. The SABC reserves the right to reject such bid document.

## **3.0 COMPLIANCE WITH TECHNICAL SPECIFICATIONS**

3.1 All bidders are required to submit bids in accordance with stipulated technical specification as indicated on this bid document. Failure to comply with the required technical specification will result in disqualification.



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## **4.0 SCHEDULE OF QUANTITIES**

- 4.1 Bidders are required to submit a detailed Schedule of Quantities indicating how the bid amount is composed. This schedule shall contain itemised descriptions, quantities and unit prices.

## **5.0 BID PRICES**

- 5.1 No change in the submitted bid prices shall be accepted and/or approved by the SABC after receipt and before award of this bid.
- 5.2 All prices are to be quoted in the Republic of South African Rand with VAT as a separate item.
- 5.3 All local suppliers quoting in foreign currency must convert the currency to Rands and indicate the exchange rate applicable. The local suppliers must provide reasons with evidence why they are quoting in foreign currency
- 5.4 The prices quoted should be inclusive of all costs needed to perform the specified services, not limited to, all kinds of local guarantee bonds, taxes and duties, customs, customs clearance, inland transportation, storage, unpacking, positioning, analysis, design, installation, integration and testing. The prices quoted should be inclusive of all costs for the duration of the project.
- 5.5 This bid document is not an offer to purchase, order or contract.
- 5.6 Prices must be fixed for the first year and shall, where applicable, be subject to an increase of not more than the applicable CPI.
- 5.7 Bid prices for supplies in respect of which installation/erection/assembly is a requirement, shall include ALL costs on a basis of delivery on site as specified.
- 5.8 Bid prices shall, where necessary, include packaging. If desired, packaging material may be returned to the bidder provided the amount of credit that will be allowed for the returnable packaging is shown against each item concerned.
- 5.9 Any response submitted by a Bidder is subject to negotiation and review by the SABC.

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## **6.0 SOURCE OF SERVICE AND MATERIAL**

- 6.1 In the case of equipment/goods, which are partially or completely designed and/or manufactured in the Republic of South Africa, Bidders shall state the local content percentage.
- 6.2 Documentation certifying the local content percentage shall be submitted.

## **7.0 ACCEPTANCE OF PROPOSALS**

- 7.1 The SABC does not bind itself to accept the lowest or any bid/proposal, nor shall it be responsible for or pay any expenses or losses which may be incurred by the Bidders in the preparation and delivery of its/his/her bid/proposal. The SABC reserves the right to accept a separate bid/proposal or separate bids/proposals for any one or more of the sections of a specification. The SABC also reserves the right to withdraw the bid at any stage.
- 7.2 No bid shall be deemed to have been accepted unless and until a formal contract/ letter of award is prepared and signed.
- 7.3 The SABC reserves the right, should it deem it necessary, to monitor every stage of the contract to ensure:
- that the directors who were awarded the bid are in control of the company and/or that changes in directors does not affect delivery of the goods/services/work adversely.
  - that, if there are changes in the control of the company, these should be brought to the attention of the SABC.
  - that in the event that the bid or any part thereof is to be subcontracted to another company or organisation after the bid was awarded, the Bidders must immediately advise the SABC and the SABC shall approve same as it deems fit.
  - successful delivery of the goods/services/works in terms of the contract, or timeous termination of the contract should such action be in the best interest of the SABC.
  - audit the successful Bidder's contract from time to time.
- 7.4 This bid will remain valid 180 (one hundred and eighty) days from the date of bid closing.

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## **8.0 DEFAULT BY BIDDERS**

- 8.1 If Bidders purport to withdraw their bid(s)/proposals within the period for which they have agreed that their bid/proposal shall remain open for acceptance, or fails to enter into a written contract when called upon to do so, or fails to accept an order in terms of the bid, the SABC may, without prejudice to any other legal remedy which it may have, accept their bid(s) notwithstanding the purported withdrawal, or proceed to accept any other less favourable bid or call for bids afresh and may recover from the defaulting Bidders any additional expense it has incurred for the calling for new bids or the acceptance of any less favourable bid.

## **9.0 AMPLIFICATION OF PROPOSALS**

- 9.1 The SABC may, after the opening of bids, call on the Bidder to amplify in writing any matter which is not clear in the Bidder's submission and such amplification shall form part of the original bid.
- 9.2 In the event of the Bidders failing to supply such information within the specified timeframe, the bid will be liable to rejection.
- 9.3 The SABC reserves the right to:
- not evaluate and award bids that do not comply strictly with this bid document.
  - make a selection solely on the information received in the bids.
  - enter into negotiations with any one or more of preferred Bidder(s) based on the criteria specified in the evaluation of this bid.
  - contact any Bidder during the evaluation process, in order to clarify any information, without informing any other Bidders. During the evaluation process, no change in the content of the bid shall be sought, offered or permitted.
  - award a contract to one or more Bidder(s).
  - accept any bid in part or full at its own discretion; and
  - cancel this bid or any part thereof at any time.

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Should Bidder(s) be selected for further negotiations, they will be chosen on the basis of the greatest benefit to the SABC and not necessarily on the basis of the lowest costs.

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## 10.0 IMPORT/EXPORT PERMITS

- 10.1 Bidders are required to include complete information on equipment and/or components requiring export/import permits.

## 11.0 COST OF BIDDING

- 11.1 The Bidder shall bear all costs and expenses associated with preparation and submission of its bid/proposal, and the SABC shall under no circumstances be responsible or liable for any such costs, regardless of, without limitation, the conduct or outcome of the bidding, evaluation, and selection process.

## 12.0 COMMUNICATION

- 12.1 The SABC has provided a single point of entry for any questions or queries that the Bidder may have. All queries must be submitted in writing and directed to authorised contact person. **Unauthorised communication with any other personnel or member of staff of the SABC, with regard to this bid is strongly discouraged and will result in disqualification of the respective Bidder's bid/proposal submission.**
- 12.2 Should there be a difference of interpretation between the Bidder and SABC; SABC reserves the right to make a final ruling on such interpretation.
- 12.3 The closing time for clarification of queries is 3 (three) days before the deadline for bid/proposal submission. The Bidders should take note that questions together with responses will be sent to all Bidders who attended compulsory Briefing Session.

## 13.0 AUTHORISED CONTACT PERSONS

- 13.1 All enquiries in respect of this bid must be addressed to:

**Tender Office**  
SCM Division  
Radio Park Office Block  
Henley Road  
Auckland Park  
Johannesburg  
South Africa  
E-mail : [tenderqueries@sabc.co.za](mailto:tenderqueries@sabc.co.za)

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#### 14.0 BROAD-BASED ECONOMIC EMPOWERMENT

- 14.1 According to the 2013 B-BBEE Revised Code of Good Practice the Exempted Micro Enterprise (EME) is only required to produce a sworn affidavit signed by the Commissioner of Oaths as per the requirement in the Justice of Peace and Commissioners of Oaths Act, 1963 (Act No. 61 of 1963) or the Companies and Intellectual Property Commission ("CIPC") certificate on an annual basis.
- 14.2 Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Verification Agency accredited by SANAS.
- 14.3 Only South African Accreditation Systems (SANAS) is the authorised body to issue B-BBEE certificates
- 14.4 IRBA and Accounting Officers are **not** allowed to issue B-BBEE affidavit or certificates to EMEs and QSEs as it was under 2007 Codes
- 14.5 EME's and QSE's must submit an affidavit confirming that the entity's turnover is below R10 million and percentage of black ownership to claim BBEE points
- 14.6 QSEs have to comply with all elements
- 14.7 Start-up enterprises are verified similar to EMEs, but can opt to be rated using the QSE and Generic Scorecard
- 14.8 QSE with at least 51% black ownership or above are only required to obtain a sworn affidavit on an annual basis with a confirmation of turnover and black ownership
- 14.9 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that B-BBEE status level certificate under the consortium name is submitted.
- 14.10 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 14.11 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the

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B-BBEE Codes of Good Practice.

- 14.12 A bidder will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 14.13 A bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

## **15.0 MISREPRESENTATION AND FRONTING IS PROHIBITED**

Fronting means a deliberate circumvention or attempted circumvention of the B-BBEE Act and the Codes. Fronting commonly involves reliance on data or claims of compliance based on misrepresentations of facts, whether made by the party claiming compliance or by any other person.

It is an offence to misrepresent or provide false information regarding a company's information or engaging in a fronting practice. If there is any contravention of some sought, the SABC may open a criminal and/or civil case/s against the bidder and its directors/members in terms of applicable legislation, and ban the bidder & its directors/members from doing business with the SABC for a pre-determined period.

It is important to note that any proposal that does not conform fully to the instructions and requirements in this RFP may be disqualified.

Suppliers might be required to demonstrate their proposed capabilities by means of a presentation, clear and easily verifiable reference documentation and/or a visit to an existing client site where their capabilities may be demonstrated.

Bids, which do not meet the technical requirements, will not be considered for further evaluation.

**END OF DOCUMENT**

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## DOCUMENT B

### GENERAL CONDITIONS OF PROPOSAL

#### 1.0 COMPLIANCE WITH COMPLETION OF PROPOSAL

- 1.1 The bid forms should not be retyped or redrafted, but photocopies may be prepared and used.
- 1.2 Bid forms must be signed in the original form; in ink and forms with photocopied signatures or other such reproduction of signature will be rejected.
- 1.3 Should bid forms not be filled in by means of mechanical devices, (for example typewriters) ink, preferably black, must be used to fill in the bid.
- 1.4 Bidders shall check the numbers of the pages and satisfy themselves that none are missing or duplicated. No liability shall be accepted in regard to claims arising from the fact that pages are missing or duplicated. Incomplete bids will result in disqualification.

#### 2.0 COMPLIANCE WITH TECHNICAL SPECIFICATIONS

- 2.1 Unless a departure is clearly stated by the Bidder at the time of bidding, the works shall be taken as complying in detail with the Technical Specifications, and the Bidder shall be held liable on all the terms and conditions of the contract as if this bid contained no departures. Technical specifications contained in any brochures, or any other descriptions submitted shall apply for acceptance test purposes.

#### 3.0 WARRANTY

- 3.1 If there are any defects arising from failure of goods to meet the specifications within the period specified in the contract, the Bidder shall replace the defective items at his expense or shall refund the SABC such costs as the SABC may incur in replacing such defective item. The Bidder shall also bear the cost of transporting replaced/repaired items to the place of destination.



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#### **4.0 INSPECTION**

- 4.1 The Bidder shall permit and assist the SABC's representatives in carrying out any inspections that are called for in the proposal or specifications.

#### **5.0 PACKAGING**

- 5.1 Goods purchased on this bid must be adequately protected and securely packaged during shipment and until delivery at the destination.
- 5.2 Goods must be clearly marked with the Bidder's name, description of contents and the SABC's order number and delivery address.

#### **6.0 RISK**

- 6.1 The Bidder will be responsible for losses that SABC incurred due to Bidder's negligence or intention and Bidder must provide Liability Insurance. This will be a condition of contract.

#### **7.0 DELIVERY**

- 7.1 Delivery will be to the Stores of the SABC Auckland Park, Johannesburg, Republic of South Africa. The contractual delivery date must be strictly complied with, and each delivery must be preceded or accompanied by delivery note. If delivery does not take place within the period stipulated, the SABC may cancel the contract concluded with the bidder without further notice to the Bidder and with immediate effect without prejudice to any other course of action available to the SABC to recover any damages out of such delay. Receipt of the goods by the SABC will not be regarded as acceptance thereof until the goods have been acceptance tested in compliance with the Technical Specifications.

#### **8.0 PAYMENT**

- 8.1 Payment, in currency other than South African Rand, will be made by means of a telegraphic or wired bank transfer.

The Bidder must provide:

- Name and address of their bank.
- Company account number to be credited.
- Sort/swift code of bank.

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8.2 The SABC's standard payment terms are 60 days from date of Invoice.

## **9.0 ASSIGNMENT OF CONTRACT**

9.1 The Bidder shall not have the right to cede any right or delegate any obligation in terms of this contract to any third party unless with the prior written approval of the SABC.

## **10.0 PROPOSALS ARE CONSIDERED TO BE BINDING ON THE BIDDERS**

10.1 Representations made in the bid/proposal, including claims made in respect of commitments to dates of delivery, shall be considered binding on the Bidder on acceptance of the bid/proposal by the SABC and same will be form part of the contract to be concluded, unless specifically noted by the Bidder in the bid/proposal that same maybe subject to change.

## **11.0 COMPLIANCE WITH SABC POLICIES**

- 11.1. SABC will not procure any goods, services, works or content from any employee or employee-owned business, to ensure that suppliers competing for the SABC's business have confidence in the integrity of SABC's selection process.
- 11.2. SABC will not procure any goods, services, works or content from any SABC Independent Contractor or Independent Contractor-owned business, to ensure that suppliers competing for the SABC's business have confidence in the integrity of SABC's selection process.
- 11.3. No former employees, SABC's Non-Executive members and Independent Contractors will be awarded contracts with the SABC within 24 months after resigning from SABC employment or not being engaged with the SABC.
- 11.4. Should former employees, SABC's Non-Executive members and Independent Contractors resign from the employment of the SABC or not being engaged with the SABC and become directors of other businesses bidding with SABC, such bid will not be considered until the cooling off period of two years has expired.
- 11.5. "The SABC has a zero-tolerance to theft, fraud and corruption. Such activities will be investigated and stringent action institutes such as laying of criminal charges or even removal from the SABC database of service providers. Should you suspect or become aware of any suspicious acts of fraud, theft or corruption involving SABC employees or other suppliers rendering services to the SABC, contact the SABC whistle-blowers hotline at **"0800 372 831"**

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## **12.0 FAILURE TO COMPLY WITH THESE CONDITIONS**

- 12.1 These conditions form part of the bid and failure to comply therewith may invalidate a bid.

## **13.0 RFP SCHEDULE**

- 13.1 Bidders will be contacted as soon as practicable with a status update. At this time, short-listed Bidders may be asked to meet with SABC representatives. Bidders should provide a list of persons and their contact details who are mandated to negotiate on behalf of their company.

## **14.0 ADDITIONAL NOTES**

- 14.1 All returnable documents as indicated in the bid form must be returned with the response
- 14.2 Changes by the Bidder to his/her submission is not allowed after the closing date.
- 14.3 The person or persons signing the bids must be legally authorized by the Bidder to do so. A list of the person(s) authorized to negotiate on your behalf must be submitted along with the bid.
- 14.4 SABC reserves the right to undertake post-bid negotiations with the preferred Bidder or any number of short-listed Bidders.

**FAILURE TO OBSERVE ANY OF THE ABOVE-MENTIONED REQUIREMENTS MAY RESULT IN THE BID BEING OVERLOOKED.**

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**15.0 DISCLAIMERS**

- 15.1 Bidders are hereby advised that the SABC is not committed to any course of action as a result of its issuance of this BID and/or its receipt of a bid in response to it. In particular, please note that the SABC may:
- 15.2 change all services on bid and to have Supplier re-bid on any changes.
- 15.3 reject any bid which does not conform to instructions and specifications issued herein
- 15.4 disqualify bids after the stated submission deadline
- 15.5 not necessarily accept the lowest priced bid
- 15.6 reject all bids, if it so deems fit
- 15.7 award a contract in connection with this bid at any time
- 15.8 award only a portion as a contract
- 15.9 split the award of the contract to more than one Supplier
- 15.10 make no award of a contract.

Kindly note that SABC will not reimburse any Bidder for any preparation costs or other work performed in connection with this bid, whether or not the Bidder is awarded a contract.

**END OF DOCUMENT B**

**RFP TITLE: APPOINTMENT OF SERVICE PROVIDER FOR THE SUPPLY, INSTALLATION, COMMISSIONING, TRAINING, HANDOVER AND SUPPORT OF THE STUDIO PRODUCTION CAMERA REPLACEMENT**

**DOCUMENT C**

**QUESTIONNAIRE TO BE COMPLETED WHEN BIDDING**

If the information required in respect of each item cannot be inserted in the space provided, additional information may be provided on a separate sheet of paper with a suitable reference to the questionnaire number concerned.

<b>1. Company's Treasury CSD unique registration reference number.</b>	
<b>2. Have your company been issued with a SARS Compliance Status PIN.</b>	
<b>3. If yes, please provide PIN number. The provision of the PIN will be construed as your permission to SABC Procurement to access your tax status on-line.</b>	
<b>4. Are you registered in terms of section 23(1) or 23(3) of the Value-added Tax Act, 1991 (Act 89 of 1991)?</b>	
<b>5. If so, state your VAT registration number and original current tax clearance certificate to be submitted</b>	
<b>6. Are the prices quoted fixed for the full period of contract?</b>	
<b>7. Is the delivery period stated in the bid firm?</b>	
<b>8. What is the address in the Republic of South Africa where an item of the type offered by you may be inspected preferably under working conditions? (Where Applicable)</b>	

**RFP TITLE: APPOINTMENT OF SERVICE PROVIDER FOR THE SUPPLY, INSTALLATION, COMMISSIONING, TRAINING, HANDOVER AND SUPPORT OF THE STUDIO PRODUCTION CAMERA REPLACEMENT**

<b>9. What is the approximate value of stock in the Republic of South Africa for this particular item? (If required).</b>	
<b>10. Where is the stock held?</b>	
<b>11. What facilities exist for servicing the items offered?</b>	
<b>12. Where are these facilities available?</b>	
<b>13. What are the names and addresses of the factories/suppliers where the supplies will be manufactured and may be inspected, if required?</b>	

\*

**ALSO INDICATE WHICHEVER IS NOT APPLICABLE**

**END OF DOCUMENT C**

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**DOCUMENT D  
SBD-4  
DECLARATION OF INTEREST**

1.0 Any legal person, including persons employed by the state, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2.0 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1 Full Name of bidder or his or her representative:

.....

2.2 Identity Number: .....

2.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>):

.....

2.4 Company Registration Number: .....

2.5 Tax Reference Number: .....

2.6 VAT Registration Number: .....

2.6.1. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / personnel numbers must be indicated in paragraph 3 below.

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<sup>1</sup> “State” means –

- a. any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999)
- b. any municipality or municipal entity;
- c. provincial legislature;
- d. national Assembly or the national Council of provinces; or
- e. Parliament.

<sup>2</sup>” Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder **YES / NO**  
presently employed by the state?

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

.....

Name of state institution at which you or the person connected to the bidder is employed

.....

Position occupied in the state institution:

.....

Any other particulars:

.....

.....

.....

2.7.2 If you are presently employed by the state, did you obtain **YES/NO**  
the appropriate authority to undertake remunerative  
work outside employment in the state?

2.7.2.1 If yes, did you attached proof of such authority to the bid **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid).



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2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....

.....

.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES /NO**

2.8.1 If so, furnish particulars:

.....

.....

.....

.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

2.9.1 If so, furnish particulars.

.....

.....

.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

2.10.1 If so, furnish particulars.

.....

.....

.....

**RFP TITLE: APPOINTMENT OF SERVICE PROVIDER FOR THE SUPPLY, INSTALLATION, COMMISSIONING, TRAINING, HANDOVER AND SUPPORT OF THE STUDIO PRODUCTION CAMERA REPLACEMENT**

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? **YES/NO**

2.11.1 If so, furnish particulars:

.....  
 .....

**3.0 Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Pers. Number

**4.0 DECLARATION**

I, THE UNDERSIGNED (NAME)

.....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
 Signature

.....  
 Date

.....  
 Position

.....  
 Name of bidder

**END OF DOCUMENT D**

**RFP TITLE: APPOINTMENT OF SERVICE PROVIDER FOR THE SUPPLY, INSTALLATION, COMMISSIONING, TRAINING, HANDOVER AND SUPPORT OF THE STUDIO PRODUCTION CAMERA REPLACEMENT**

**DOCUMENT E**

**TECHNICAL SPECIFICATION**

**APPOINTMENT OF SERVICE PROVIDER FOR THE SUPPLY, INSTALLATION, COMMISSIONING, TRAINING AND HANDOVER OF STUDIO CAMERAS REPLACEMENT**

**1. INTRODUCTION**

The SABC is South Africa's national public broadcaster. Its objective is to provide a comprehensive range of distinctive programmes and services with the view to inform, educate, entertain, support and develop a culture in all 11 official languages. Its principal activities comprise of television and radio broadcasting utilizing 18 radio stations and 8 television channels. The SABC strive to maintain a leading role in the broadcasting industry and as such keep abreast with the constantly changing technology.

The TV Media Facilities has eleven TV Production Studio facilities at Auckland Park, seven TV Media Studio Production (old Henley studios) on the ground floor of the Henley building and four News Production Studios based on the 3rd floor in the TV News building. The Production Studio use cameras for recordings and live productions on a 24/7/365 basis and to sustain the productions new cameras need to be purchased.

Through this RFP, the SABC seeks the appointment of a service provider for the supply, installation, commissioning, training, and handover of the camera infrastructure required.

**1.1 BACKGROUND**

The current studio production camera chains have reached the end of their useful life and need to be replaced.

**2. SCOPE OF WORK / SERVICES**

The SABC is looking to replace all the studio camera chains in the TV Media (old Henley and News) Studio Production facilities. Proposed solution must include the following:

- 2.1 Consultation
- 2.2 The system infrastructure and design
- 2.3 Supply of technical solution as per user requirements
- 2.4 Installation and Configuration
- 2.5 Commissioning
- 2.6 Change management
- 2.7 Training and operations migration
- 2.8 Go-Live handholding

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2.9 Project Management process and requirements

### 3. EVALUATION CRITERIA

Bidders should note that only bidders who met the **Subcontracting Criteria** and met the **Mandatory Documents (referred to on page 3 above)** of the bid will be evaluated further using a predetermined set of evaluation criteria. The evaluation criteria is designed to reflect the SABC's requirements in terms of identifying a suitable service provider and ensuring the selection process is transparent and affording all the bidders a fair opportunity for evaluation and selection.

This tender will be evaluated in two Phases:

- **Phase 1 (Section 4) FUNCTIONAL EVALUATION** of the User and Technical requirements
- **Phase 2 (Section 5) - PRICE AND BBBEE**

This tender will be evaluated in two Phases of evaluation based on the **criteria below**:

- **Phase 1** - The tender submission will be evaluated on functional compliance of all the requirements in this phase (Phase1), Bidders who score less than the threshold of **1033** are non-compliant and will be declared non-responsive and will be eliminated from further evaluation and will not be evaluated further on **Phase 2** Price and BBBEE.

**Tender Response required:**

Bidders are requested to respond to Phase 1 of the tender in the following format:

- A point-by-point response is required, i.e., a comment for each point or paragraph that is associated with the numbering should be made. (Note that failure to provide a response to a specific requirement will result in a zero score for that requirement, which will negatively impact scoring of your proposal).
- The response to the requirements must state "Comply" or "Non-Comply." The bidder must specify how the system/product delivers or differs, for each aspect as stated below, including a commitment and references or supporting information where applicable to clarify the response, i.e. bidder must share proof of compliance in the last column such as document name, page number, and section of the proposal, or technical information brochure, or line item in the quotation.
- A "Partially Comply" statement, non-response, or response without detail will be seen as "non-Compliant".

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**The below table is an example to illustrate how the bidder is to respond and answer the Evaluation:**

NO.	A "Partially Comply" statement, non-response, or response without detail will be seen as "non-Compliant". The bidder must share proof of compliance in the last column i.e., document name with page number, and section of the proposal, technical information brochure, or a line item in the quotation.	WEIGHT	Bidder to indicate Compliance or Non-compliance	Compliance response with Bidder commitment and or page reference for provided supporting information
DESCRIPTION				
<b>A.1</b>	<b>Technical Information - NOTE THIS IS AN EXAMPLE FOR BIDDER RESPONSE PURPOSES ONLY</b>			
<b>A1.1</b>	<b>The UPS system will need to accommodate the current 200KVA load</b>			
<b>A.1.1.1</b>	The UPS must also allow for headroom of 100KVA	<b>10</b>	Comply	UPS including battery pack can accommodate 500KVA.  <b>Reference to the system information section 1 - p25</b>
<b>A.1.1.2</b>	The UPS must be sourced within South Africa	<b>10</b>	Comply	The UPS is manufactured in Port Elizabeth; support within all major cities within South Africa <b>Reference Page 1.2 Tab 5</b>

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## **4. FUNCTIONAL USER REQUIREMENTS & SPECIFICATIONS (Paper Based)**

Bidders to provide a detailed response in accordance with the below mentioned requirements, and the bidder must comply with all requirements presented below:

- **NB- Bidder must use Bill of Material numbering system as presented below**
- **Note: SABC reserves the right to change the quantities when contracting**

### **Table of Content**

<b>4.1. General Requirements</b>
<b>4.2. Studio Cameras</b>
4.2.1. Camera Head specifications
4.2.2. Camera Control Units (CCUs)
4.2.3. Camera Lens and Zoom / Focus controls
4.2.4. Operator Control Panel (OCP) for professional studio operations
4.2.5. Camera Chain interconnectivity
4.2.6. Camera Lens and Zoom / Focus controls
4.2.7. Camera Cabling
<b>4.3. Pan and tilt heads &amp; pedestals for the Studio Cameras</b>
<b>4.4. Teleprompters/Autocues and Talent monitors</b>
<b>4.5. Robotic Cameras</b>
<b>4.6. Training</b>
<b>4.7. Project Implementation and Commissioning</b>
<b>4.8. Maintenance, Support and Spares holding</b>
<b>4.9. Equipment delivery time frame</b>

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	A "Partially Comply" statement, non-response, or response without detail will be seen as "non-Compliant". The bidder must share proof of compliance in the last column i.e., document name with page number, and section of the proposal, or technical information brochure, or a line item in the quotation.	Weight	Bidder to indicate Compliance or Non-compliance	Compliance response with Vendor commitment and or page reference for provided supporting information
DESCRIPTION				
<b>4. FUNCTIONAL &amp; TECHNICAL REQUIREMENTS</b>				
The SABC requirement is for the supply of Studio camera chains, pedestals with fluid heads, autocues complete with integrated talent monitors and robotic PTZ cameras and control as the following specification requests:				
<b>4.1. General Requirements</b>				
<b>4.1.1.</b>	<b>General SABC requirement</b>			
<b>4.1.1.</b>	NOTE: The onus lies with the bidder to ensure that any equipment omitted from the list below, but is a requirement for the bidder's solution, must be included in the tender response. (Bidder to commit)	10		
<b>4.1.2</b>	<b>SABC broadcast infrastructure standards:</b>			
<b>4.1.2.</b>	The Production Studios are currently HD-SDI 1080i50, but the cameras need to comply with SMPTE ST2110 which must accommodate capacity for high definition (HD) and 4K media, i.e. The Solution/s are required to be SMPTE ST-2110 format agnostic, but HD will initially be produced - 1080i50 standard. Or EBU 1080i/25 HD 1920x1080i 25frames/sec	10		
<b>4.1.3.</b>	<b>Synchronisation - SABC's in house station reference:</b>			
<b>4.1.3.</b>	The Studio Production Cameras must be SMPTE ST2110 capable with PTP (ST 2059v2 / IEEE 1588) for precision timing and PAL black burst and HD tri-level synchronisation.	10		
<b>4.2. Studio Cameras</b>				
<b>4.2.1.</b>	Bidders to supply 47 x studio cameras taking into account specifications as below:	10		
<b>The Studio cameras specifications must provide the following:</b>				
<b>4.2.2.</b>	<b>Camera Head specifications</b>			
<b>4.2.2.1</b>	2/3" or 4/3" image sensor type (MOS/CMOS) 4K image sensor	10		
<b>4.2.2.2</b>	Picture Quality - HD 1000 TV Line Resolution and UHD 2000 TV Line Resolution	10		

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	DESCRIPTION			
4.2.2.3	Multi-format: <ul style="list-style-type: none"> <li>4K (3840 x 2160/ 50p)</li> <li>HD (1920 x 1080/ 50p/ 50i)</li> </ul>	10		
4.2.2.4	HDR (High Dynamic Range) / SDR (Standard Dynamic Range) simultaneous Support (UHD/HLG/2020) and (HD/SDR/709)	10		
4.2.2.5	Camera head must have HD video outputs (with minimum x 2 BNC outputs per camera head)	10		
4.2.2.6	Teleprompter output (SDI/VBS switchable) (per camera head)	10		
4.2.2.7	Dual 5 pin XLR intercom connector on camera head/cable adaptor (Prod/Eng.)	10		
4.2.2.8	Variable shutter speed (Global shutter)	10		
4.2.2.9	SMPTE Fibre camera cable for Camera head to CCU control (LEMO connector)	10		
4.2.2.10	2/3" Bayonet lens mount (B4)	10		
4.2.2.11	Low noise cooling system on camera head (fans)	10		
4.2.2.12	47x Camera baseplate and shoe for pedestal mount	10		
4.2.2.13	Camera must be capable of shoulder operations as well as on a studio pedestal and Jib mount. - All Cameras to be capable of Jib operation/mount	10		
4.2.2.14	Digital Tally indicator with LED numeric digital camera number	10		
4.2.2.15	Camera View Finders and Camera Eye Piece			
4.2.2.15.1	43 x LCD HD colour viewfinder (approximate 7") with tally indicator and mounting bracket and hood	10		
4.2.2.15.2	The Viewfinder specification needs operational adjustments to feature peaking, brightness and contrast adjust and focus assist (indicate all features)	10		
4.2.2.15.3	4 x Eye pieces for cameras (Ideal for using the cameras when doing handheld operations)	10		



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	DESCRIPTION			
<b>4.2.3</b>	<b>Camera Control Unit (CCU)</b>			
4.2.3.1	47x CCU rack mountable	10		
4.2.3.2	CCU must have external communications interface (4 wire)	10		
4.2.3.3	CCU must have Tally input	10		
4.2.3.4	CCU must have HD video return inputs (minimum x 2 per CCU)	10		
4.2.3.5	CCU must have Teleprompter input (SDI/VBS switchable) (per CCU)	10		
4.2.3.6	CCU system must include SMPTE ST2110 I/O interface card synchronised to PTP	10		
4.2.3.7	SMPTE Fibre camera cable for CCU to Camera head (LEMO connector)	10		
4.2.3.7	CCU needs to offer adjustments for Gen-lock purposes	10		
<b>4.2.4.</b>	<b>Operator Control Panel (OCP) for professional studio operations</b>			
4.2.4.1	Operator Control Panel must be IP control LAN connected / POE.	10		
4.2.4.2	47 x OCP mountable in the studio control desk with at least the below features:	10		
4.2.4.3	The OCP Remote Controls are required to have the minimum below requirements: (2 points for bullet)			
4.2.4.3.1	<ul style="list-style-type: none"> <li>Separate adjustable controls for colour balance RGB separate adjustments</li> <li>Iris &amp; black level control using a joystick</li> <li>Auto white/black</li> <li>clipping, knee adjustment</li> <li>adjustable shutter scan rate (including variable scan)</li> <li>Format switching enablement</li> <li>Scene memory</li> </ul>	14		

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	A "Partially Comply" statement, non-response, or response without detail will be seen as "non-Compliant". The bidder must share proof of compliance in the last column i.e., document name with page number, and section of the proposal, or technical information brochure, or a line item in the quotation.	Weight	Bidder to indicate Compliance or Non-compliance	Compliance response with Vendor commitment and or page reference for provided supporting information
	DESCRIPTION			
<b>4.2.5</b>	<b>Camera Chain interconnectivity</b>			
<b>4.2.5.1</b>	Bidder to supply all Networking infrastructure required to enable 6x camera chains per studio for 10x studio facilities needs to be included as part of the solution	10		
<b>4.2.6</b>	<b>Camera Lens and Zoom / Focus controls</b>			
<b>4.2.6.1</b>	32 X Broadcast Spec Digital HD lens - 17 x 7.7 or similar with focus and zoom servos for remote focus and zoom control	10		
<b>4.2.7</b>	<b>Camera Cabling</b>			
<b>4.2.7.1</b>	Bidder to supply camera floor cables (Studio floor wall box patch panel connector to camera Head)			
<b>4.2.7.1.1</b>	Camera cable specification - SMPTE Fibre camera cable for Wall box to Camera head (LEMO connector)	10		
<b>4.2.7.1.2</b>	64 x cables on studio floors with cable socks to accommodate camera and power cable for autocue/talent monitor (wall box to Camera Head)  Studios 3,4,7 - 50m x 22 Studio 1 & 2 - 30m x 12 Studio 5 - 70m x 6 Studio 9, 10, 11, 12 – 20m x 24	10		
<b>4.2.7.2</b>	Facility installed Camera Cables between the Equipment racks and the Studio floor wall box (CCU to Wall box patch panel)			
<b>4.2.7.2.1</b>	SMPTE Fibre camera cable for CCU to Wall box ( Panel mount LEMO connector)	10		
<b>4.2.7.2.2</b>	60x cables will be required for CCU to Wall box patch panel  The cable lengths to for the CCU (Equipment Racks) Distances to the studio floor Wall boxes are as follows: Studios 1, 3, 4, 5 and 7 - 20m x 30 Studio 2 - 50m x 6 Studio 9, 10, 11, 12 – 20m x 24	10		
<b>4.2.7.3</b>	Bidder to supply and cost in the Bill of Materials Wall box (standard rack size) panel mount with 6x LEMO mounted connectors for patching the floor camera cables for 10 studios	10		

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DESCRIPTION				
<b>4.3. Pan and tilt heads &amp; pedestals for the Studio Cameras</b>				
	Each pedestal will require a Pan and Tilt (Fluid Head) for the mounting and operations control.			
<b>4.3.</b>	<b>The Pan and Tilt heads &amp; pedestals specifications must provide the following:</b>			
<b>4.3.1.</b>	43 x Pan and Tilt heads & pedestals	10		
<b>4.3.2.</b>	<b>Fluid heads</b> must be spec'd to carry the weight of the camera, lens, viewfinder, prompter, LED camera number unit, base plate, and talent monitor quoted above.	10		
<b>4.3.3.</b>	<b>Pedestals</b>			
<b>4.3.3.1</b>	<b>Pedestals must be fitted with rubber wheels</b>	10		
<b>4.3.3.2</b>	Metal adjustable cable guards	10		
<b>4.3.3.3</b>	Minimum height = 66 cm	10		
<b>4.3.3.4</b>	Maximum height = 143 cm	10		
<b>4.3.3.5</b>	Pressurized column with trim weights (at least 3 with each Pedestal)	10		
<b>4.3.3.6</b>	Must be capable of handling the camera, head, and all accessories ( <b>including autocue and talent monitor</b> )	10		
<b>4.3.3.7</b>	Arms for zoom and focus control units	10		
<b>4.3.3.8</b>	Lock capability with adjustable friction	10		
<b>4.3.3.9</b>	Steer and crab control with a steering ring	10		
<b>4.3.4.</b>	Bidder to include the below as an option in the costing where applicable: <ul style="list-style-type: none"> <li>Robotic pan and tilt head</li> <li>Robotic pedestal for height control with XY control</li> </ul>	0		
<b>4.4. Teleprompters/Autocues and Talent monitors</b>				
<b>4.4.</b>	<b>The Teleprompters/Autocues specifications must be used with the cameras offered in section 4.1 and provide the following:</b>			
<b>4.4.1.</b>	26 x Teleprompters/Autocues with integrated fold-out talent monitors and power cable from the studio wall box	10		

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DESCRIPTION				
<b>4.4.2.</b>	<b>The Pan and tilt heads &amp; pedestals specifications must provide the following:</b>			
<b>4.4.2.1</b>	Minimum 15-inch LED Teleprompter (including mirror head) display with SDI inputs and integrated fold out talent monitor	10		
<b>4.4.2.2</b>	Teleprompter Mirror hood with mounts and camera/pedestal base plate to accommodate the minimum 15 inch LED Teleprompter with talent monitor display	10		
<b>4.4.2.3</b>	Must mount on the remote pan and tilt head in section 4.3 (include necessary accessory mounts)	10		
<b>4.4.2.4</b>	Teleprompter camera led numerical number with color tally cue display changing as trigger from green to red.	10		
<b>4.5. Robotic Cameras</b>				
<b>4.5.1</b>	15x Robotic cameras	10		
<b>4.5.2</b>	<b>The Robotic camera specifications must provide the following:</b>			
<b>4.5.2.1</b>	1" - type or higher image sensor (MOS/CMOS) 4K image sensor	10		
<b>4.5.2.2</b>	Picture Quality - HD 1000 TV Line Resolution and UHD 1500 or higher (centre area)	10		
<b>4.5.2.3</b>	Multi-format: <ul style="list-style-type: none"> <li>4K (3840 x 2160/50p)</li> <li>HD (1920 x 1080: 50p/50i)</li> </ul>	10		
<b>4.5.2.4</b>	HDR (High Dynamic Range Support) (HLG/BT.2020)	10		
<b>4.5.2.5</b>	Genlock/Reference input	10		
<b>4.5.2.6</b>	Multiple Outputs accommodating at least 3G-SDI, IP, HDMI (Fibre optional) Optical	10		
<b>4.5.2.7</b>	20x zoom minimum	10		
<b>4.5.2.8</b>	Optical Image Stabilizer	10		
<b>4.5.2.9</b>	Horizontal angle of view 70 degrees minimum	10		
<b>4.5.2.10</b>	Range: Pan +/- 170°, Tilt -20° to +90° or wider	10		

**RFP TITLE: APPOINTMENT OF SERVICE PROVIDER FOR THE SUPPLY, INSTALLATION, COMMISSIONING, TRAINING, HANDOVER AND SUPPORT OF THE STUDIO PRODUCTION CAMERA REPLACEMENT**

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	DESCRIPTION			
4.5.2.11	Quietness: Pan/Tilt operation Noise Criterion NC35 or less	10		
4.5.2.12	Night Mode Support (Infrared shooting)	10		
4.5.2.13	Image flip capabilities (ceiling mount or desktop / tripod)	10		
4.5.2.15	Live Streaming capabilities H264, H265 minimum	10		
4.5.2.16	NDI/HX functionality with license option included	10		
4.5.2.17	VR/AR compatibility with FreeD protocol for camera tracking (pan/tilt/zoom/focus/iris) (FreeD compliant)	10		
4.5.2.18	PTZ control software for multiple cameras with presets	10		
4.5.2.19	PTZ Camera web cam functionality software on network for multiple cameras for web meetings	10		
4.5.2.20	Auto tracking software for multiple cameras with (motion and face detection functionality) bidder to include in costing as an option where applicable	0		
4.5.2.21	PTZ camera must be compatible and controllable with the OCP in section 4.2.3.8	10		
4.5.2.22	<b>Bidder to supply the following hardware remote control panels</b>			
4.5.2.22.1	6x Remote-Control Panels capable of controlling multiple cameras	10		
4.5.2.22.2	All Remote-Control Panels are required to be IP connected via LAN	10		
4.5.2.22.3	<b>Remote Controls are required to have the minimum below requirements: (2 point each per bullet)</b> <ul style="list-style-type: none"> <li>• Touch Screen Display for Video monitoring, status, and menus (2)</li> <li>• Joystick for pan, tilt, zoom (2)</li> <li>• Separate adjustable controls for colour balance adjustments white / black (2)</li> <li>• Iris &amp; black level (pedestal) control (2)</li> <li>• Auto white/black (2)</li> <li>• Zoom, Focus, Iris control (2)</li> <li>• Adjustable shutter scan rate (2)</li> </ul>	24		

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	DESCRIPTION			
	<ul style="list-style-type: none"> <li>Video Format switching enablement (2)</li> <li>Scene memory (2)</li> <li>Multiple camera control (2)</li> <li>Memory card slot (2)</li> <li>Camera settings/configs applied to one or multiple cameras (2)</li> </ul>			
<b>4.6. Training</b>				
The training offering related to the proposed solutions are essential and needs to establish expertly trained Technical Support and Operational teams. Training manuals, online training (i.e., WebEx and VOD material), and system manuals is necessary to ensure available online and all relevant documentation for future reference is accessible.				
<b>4.6.</b>	<b>Training Plan on full proposed solution must provide the following:</b>			
<b>4.6.1.</b>	Bidder proposal must include - <b>operational training</b> (details of training i.e., Number of sessions, duration per session, number of trainees per session, training program)  1. Operational training for all equipment that forms part of the solution, <b>30 trainees (5)</b>  2. Details of the training program (5)  3. Operational attendance training certificates issued to staff on completion of the training (5)	15		
<b>4.6.2</b>	Bidder proposal must include <b>technical training</b> (details of training i.e., Number of sessions, duration per session, number of trainees per session training program)  1. Technical training for all equipment that forms part of the solution, <b>17 trainees (5)</b>  2. Details of training program (5)  3. Technical attendance training certificates issued to staff on completion of the training (5)	15		
<b>4.6.3</b>	Bidder proposal must include <b>advanced technical training</b> (details of training e.g., Maintenance and repair, configuration training i.e., Number of sessions, duration per session, number of trainees per session training program)  1. Technical training for all equipment that forms part of the solution, <b>4 trainees (5)</b>  2. Details of training program (5)	15		

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	DESCRIPTION			
	3. Advanced technical attendance training certificates issued to staff on completion of the training (5)			
4.6.4	Bidder proposal must include all manuals and training materials with online video for the above courses	10		
4.6.5	Bidder to cost for both physical (Practical, on-site) and virtual training. Must include subsistence and travel.	10		
4.6.6	Due to the magnitude of cameras requested the technical staff will require the ability to repair the cameras in-house (to card or component level if on chassis) for quicker maintenance turn-a-round, therefore the repair tools and first line spare is essential:			
4.6.6.1	Bidder must provide the technical tools to do in-house camera repairs. (5 points per bullet) <ul style="list-style-type: none"> <li>Software to diagnose the camera (check for probable issues)</li> <li>Charts and alignment jigs to align the cameras</li> <li>Software to do updates, backups, and recoveries</li> <li>The above with firmware updates in most cases requires a laptop. Bidder to ensure at least 2x laptops with the correct integration tools are provided to effectively function with the appropriate software as stipulated above. (Bidder to include in the costing)</li> </ul>	20		
4.6.6.2	Bidder must provide the spares kit of all core repairs for each model of camera provided	10		
<b>4.7. Project implementation and commissioning</b>				
4.7.	<b>The Project Implementation and Plan must provide the following:</b>			
4.7.1.	All additional/unidentified/unforeseen cabling required must be included in the installation cost (no variation orders will be accepted) (Bidder to commit to this statement).	10		
4.7.2.	The SABC "Studio Technology Installation Standards Document" is the standard for all SABC installations. It will be the standard used for wiring and must be adhered to. Failure to comply will prevent "Racking and Cabling" sign-off. As this is mandatory, the Installation Standards Document will be made available upon request. (Bidder to commit to this statement).	10		

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	DESCRIPTION			
<b>4.7.3.</b>	<b>Project Plan</b> Bidder to provide a project plan detailing the approach to be used in delivering the solution as per requirement.			
<b>4.7.3.1</b>	Bidder to include anticipated timelines and project duration (from time of equipment delivery) <ul style="list-style-type: none"> <li>below 4 months = 10 points</li> <li>more than 4 months = 0 points</li> </ul>	10		
<b>4.7.3.2</b>	Bidder to provide a hard copy or pdf response to be submitted in A3 and in MS Projects format as well. SABC Compliant drawing formats	10		
<b>4.7.4</b>	Compliant drawing formats			
<b>4.7.4.1</b>	Bidder commitment to provide drawings and cable numbering to the SABC (.dwg format to the SABC as part of the installation submission and as implemented) DWG format or other importable CAD formats	10		
<b>4.7.5</b>	Systems configuration, commissioning, and testing			
<b>4.7.5.1</b>	System configurations testing to support the new proposed functional workflows are required (must be included as part of project schedule). Commissioning comprises of the below but not limited to: <ul style="list-style-type: none"> <li>Quality acceptance; for the installation of the solution,</li> <li>User acceptance testing (UAT)</li> <li>Commissioning documentations from the bidder to comply with the offered system.</li> </ul> Note: The final acceptance will be concluded 21 days after the handholding and go-live process. Bidder to commit to these requirements.	10		



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DESCRIPTION				
<b>4.8. Maintenance, Support and Spares Holding</b>				
<b>4.8.</b>	<p>To note: Technical Support is critical and the SABC define it as follows:</p> <ul style="list-style-type: none"> <li>1<sup>st</sup> line support SABC Technical Team to be trained to provide the first-line support directly to the Users - SABC staff.</li> <li>2<sup>nd</sup> line support SABC Technical Team to setup, configure and do on-site repairs of the cameras with support from the service provider and or OEM(s) as required for board level repairs and swap-outs.</li> <li>3<sup>rd</sup> line support by the Vendor, Service Provider and or OEM(s) to provide component level repairs.</li> </ul> <p>Bidders will be evaluated on their ability to provide a meaningful technical support plan for the system offered:</p>			
<b>4.8.1.</b>	Future system upgrades within the first calendar year will not be at a cost to the SABC and must be provided by the supplier. (Bidders to commit)	10		
<b>4.8.2.</b>	<p>Bidder to state warranty of components of the system.</p> <p>Warranty period for all hardware, software and integrations done must be specified and a warranty of 1 year (12 months) will be the required as a minimum.</p> <p>1-year (12 months) warranty = 10 points</p>	10		
<b>4.8.3.</b>	<p>The SABC does not wish to enter into SLA (Service Level Agreement) agreements for hardware purchases therefore the SABC needs access to the local bidder for technical support without an SLA. (Bidder to commit)</p> <p>Indicate the repair and support of the provided solution(s) outside an SLA, i.e., time and material costing of repairs is accommodated = 10 points</p> <p>Mandatory SLA = 0 points (SABC will not enter into mandatory SLA's)</p>	10		
<b>4.8.4.</b>	A procedure for upgradeability for future upgrades; software or hardware is also required, i.e., allowing the SABC access to the technical information to keep the system upgraded and on the latest versions of software. (Bidder to commit)	10		
<b>4.8.5.</b>	Bidder to commit that equipment is not obsolete or end-of-life when purchased but can be supported at least 10 years from date of delivery and provide product life cycle as evidence.	10		
<b>4.8.6.</b>	Commitment to supply spares and spares exchange by the local bidder within 1 week = 10 points	10		

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<b>DESCRIPTION</b>				
<b>4.9. Equipment delivery time frame</b>				
<b>4.9.1</b>	The successful bidder (local or international) shall be responsible and bear all costs associated with the shipping and import taxes of equipment and material to the SABC Auckland Park, Henley Road entrance 8 TV stores. (Bidder to commit and include costing in the BOM)	10		
<b>4.9.2</b>	<p>Clearly indicate the expected equipment delivery timeline to the SABC from date of purchase order for one of the bullets point below:</p> <ul style="list-style-type: none"> <li>&lt; 12 weeks delivery = 10 points</li> <li>&gt; 12 weeks delivery with no OEM letter = 0 points</li> <li>&gt; 12 weeks delivery delay due to component shortages and OEM letter as confirmation = 10 points</li> </ul> <p>The SABC understands the industry wide component shortages the world is facing and requires the Bidder to still comply with timeline indication stating equipment delivery challenges by providing a Signed OEM letter from the manufacturer as evidence that specifies their challenges with component shortages clarifying delivery delays.</p>	10		
<b>Threshold</b>		1033		
<b>Total</b>		1033		

**Bidders who score less than the threshold of 1033 out of 1033 are non-compliant and will be declared non-responsive and will be eliminated from further evaluation which is Phase 2 (BBEE and Price).**

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## 5. PHASE 2 - PRICE AND BBBEE

The bid responses will be evaluated on either 80/20 or 90/10 preference point system, whichever is applicable. Bidders are to provide detailed breakdown of all direct and indirect costs associated with the contract, including licence fees if any.

### 5.1. Pricing Breakdown Model

- 5.1.1.** All hardware, software and licenses, installation, integration, training and support etc. must be specified, broken down into individual elements on a Bill of Materials (BOM) and the pricing of each, specified in soft copy (Excel format), and /or hard copy (paper copy).
- 5.1.2.** Bidders must provide a detailed cost breakdown by pricing all items for the delivery of a **total solution** as per the specification. All deviations should be stipulated as options with the indicative unit prices.
- 5.1.3.** Supplier must provide the product specifications of the hardware and software of the items priced.
- 5.1.4.** Bidders must submit unit and total pricing in SA Rands (Excluding VAT), and where applicable, use the foreign currency rate below to calculate the Rand value. Use Annexure B to indicate the total amount subject to exchange rate variation.
- 5.1.5** The Bidder's proposed costing must take into consideration the Total Cost of Ownership (TCO). Pricing to include support and maintenance for Ten (10) years), which will kick in after warranty. Bidders to indicate all the elements that are offered as part of the solution.

### 5.2. Financial Stability

The financial stability evaluation is used to assess the financial risk of the shortlisted bidders.

#### FINANCIAL STABILITY

***Respondents are required to submit their audited financial statements for the past 3 years with their Proposal/Bid in order to enable the SABC to establish financial stability as follows:-***

Area		Assessment Criteria
Financial Diligence	Due	Bidders' financial due diligence will be assessed based on submitted audited financial statements using financial ratios, where applicable.

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**5.3. Objective Criteria**

- 5.3.1 The SABC reserve the right not to consider proposals from bidders who are currently in litigation with the SABC.
- 5.3.2 The SABC further reserve the right not to award this tender to any bidder based on the proven poor record of accomplishment of the bidder in previous projects within the SABC.
- 5.3.3 Bidders who are blacklisted or have committed other acts of fraud and misrepresentation of facts e.g., tax compliance, BBBEE, company financials, etc. will be eliminated from the bid process.

**END OF DOCUMENT E**

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**DOCUMENT F**

**CONFIDENTIALITY**

All information related to this bid both during and after completion is to be treated with strict confidence. Should the need however arise to divulge any information gleaned from the service which is either directly or indirectly related to the SABC, written approval to divulge such information will have to be obtained from SABC.

The bidders must ensure that confidential information is maintained confidential; not disclosed to or used by any unauthorised person; so as to prevent any disclosure or unauthorised use with at least the standard of care that bidders maintain to protect their own confidential information; only used for the purpose of considering and responding to this RFP, and not reproduced in any form except as required for the purpose of considering and responding to this bid. Bidders must ensure that: access to confidential information is only given to those of its partners, officers, employees, and advisers who require access for the purpose of considering and responding to this RFP; and those partners, officers, employees, and advisers are informed of the confidential information section and keep that information confidential. This bid remains at all times the property of the SABC. No rights other than as provided in this bid and in respect of the confidential information are granted or conveyed to bidder/s

NAME OF BIDDER: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_

Bidder's contact person:

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Fax.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**END OF DOCUMENT F**

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**DOCUMENT G  
SBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1.0 GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all bids:

- the **90/10** system for requirements with a Rand value above R50 million (all applicable taxes included).

1.2 The value of this bid is estimated to be above R50 million (all applicable taxes included) and therefore the.....**90/10**.....system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.3.1 The maximum points for this bid are allocated as follows:

	<b>POINTS</b>
<b>1.3.1.1 PRICE</b>	90
<b>1.3.1.2 B-BBEE STATUS LEVEL OF CONTRIBUTION</b>	10
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.4 Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not

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claimed.

- 1.5 The SABC reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the SABC.

## **2.0 DEFINITIONS**

- 2.1 **“All applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.
- 2.2 **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act.
- 2.3 **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act.
- 2.4 **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals.
- 2.5 **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003).
- 2.6 **“Comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration.
- 2.7 **“Consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.
- 2.8 **“contract”** means the agreement that results from the acceptance of a bid by an organ of state.
- 2.9 **“EME”** means any enterprise with an annual total revenue of R10 million or less as per the Amended Codes of Good Practice (COGP).
- 2.10 **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or

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abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract.

- 2.11 **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder.
- 2.12 **“non-firm prices”** means all prices other than “firm” prices.
- 2.13 **“person”** includes a juristic person.
- 2.14 **“Rand value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties.
- 2.15 **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract.
- 2.16 **“Total revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act.
- 2.17 **“trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.18 **“trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

### **3.0 ADJUDICATION USING A POINT SYSTEM**

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;



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- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

#### **4.0 AWARDED FOR PRICE**

##### **4.1 THE 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 90 points is allocated for price on the following basis:

#### **90/10**

$$P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

$P_s$  = Points scored for comparative price of bid under consideration

$P_t$  = Comparative price of bid under consideration

$P_{\min}$  = Comparative price of lowest acceptable bid

#### **5.0 Points awarded for B-BBEE Status Level of Contribution**

- 15.1 In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<b>B-BBEE Status Level of Contributor</b>	<b>Number of points (90/10 system)</b>
1	10
2	9

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3	6
4	5
5	4
6	3
7	2
8	1
Non-compliant contributor	0

## 6.0 BID DECLARATION

- 6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

## 7.0 B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1

- 7.1 B-BBEE Status Level of Contribution: ... = ..... (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE affidavit or certificate issued by a Verification Agency accredited by SANAS.

## 8.0 SUB-CONTRACTING

- 8.1 Will any portion of the contract be sub-contracted? YES

- 8.1.1 If yes, indicate:

(i) What percentage of the contract will be subcontracted?  
.....%

(ii) The name of the sub-contractor?  
.....

(iii) The B-BBEE status level of the sub-contractor?  
.....

(iv) Whether the sub-contractor is an EME? YES / NO (delete which is not applicable)

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**9.0 DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:

.....

9.2 VAT registration number:

.....

9.3 Company registration number

.....

9.4 Type Of Company/ Firm

☐ Partnership/Joint Venture / Consortium

☐ One person business/sole propriety

☐ Close corporation

☐ Company

☐ (Pty) Limited

[TICK APPLICABLE BOX]

9.5 Describe Principal Business Activities

.....

.....

.....

.....

9.6 Company Classification

☐ Manufacturer

☐ Supplier

☐ Professional service provider

☐ Other service providers, e.g., transporter, etc.

[TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business?

.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

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- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the SABC that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the SABC may, in addition to any other remedy it may have;
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) restrict the bidder or contractor, its shareholders, and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution

**WITNESSES:**

1. ....  
.....

A large, empty rectangular box with a thin black border, intended for the signature of the bidder.

SIGNATURE(S) OF BIDDER(S)

2. ....

DATE: .....

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**ADDRESS:**

.....

.....

.....

.....

**END OF DOCUMENT G**

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**DOCUMENT H  
SBD 8**

**DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

- 1.0** This Standard Bidding Document must form part of all bids invited.
- 2.0** It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3.0** The bid of any bidder may be disregarded if that bidder, or any of its directors have-
- a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- 4.0** In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).  <b>The Database of Restricted Suppliers now resides on the National Treasury's website(<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		

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4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <b>Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

### CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) .....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

**END OF DOCUMENT H**

**RFP TITLE: APPOINTMENT OF SERVICE PROVIDER FOR THE SUPPLY, INSTALLATION, COMMISSIONING, TRAINING, HANDOVER AND SUPPORT OF THE STUDIO PRODUCTION CAMERA REPLACEMENT**

**DOCUMENT I**

**SBD 9**

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

- 1.0 This Standard Bidding Document (SBD) must form part of all bids<sup>1</sup> invited.
- 2.0 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3.0 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4.0 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5.0 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

**<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.**

**<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices, or lower the quality of goods and/or services for SABCs (SOUTH AFRICAN BROADCASTING CORPORATION) who wish to acquire goods and/or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.**



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**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid **RPF/IT/2022/26**

in response to the invitation for the bid made by: **South African Broadcasting Corporation SOC Limited "SABC"**

do hereby make the following statements that I certify to be true and complete in every respect:

I \_\_\_\_\_ certify, on behalf of:  
\_\_\_\_\_ that:  
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities, or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement, or arrangement with any competitor regarding:
  - (a) prices;

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- (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements, or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

**<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill, and knowledge in an activity for the execution of a contract.**

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....	.....
Signature	Date
.....	.....
Position	Name of Bidder

**END OF DOCUMENT I**

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**DOCUMENT J**

**ACCEPTANCE OF CONDITIONS OF BID**

By signing the BID document, the Bidder is deemed to acknowledge and accept that all the conditions governing this BID, including those contained in any printed form stated to form part thereof and SABC Limited will recognize no claim for relief based on an allegation that the Bidder overlooked any such condition or failed properly to take it into account for the purpose of calculating bided prices or otherwise.

SIGNED at \_\_\_\_\_ this \_\_\_\_\_ day  
of \_\_\_\_\_ 2022

NAME OF COMPANY \_\_\_\_\_

NAME OF THE SIGNATORY (IES) \_\_\_\_\_

CAPACITY: \_\_\_\_\_

Are you authorised to sign on behalf of the company (YES/NO) \_\_\_\_\_

**WITNESSES:**

1. \_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

BIDDER

**END OF DOCUMENT J**

**END OF THE REQUEST FOR PROPOSAL DOCUMENT**

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**GUIDELINE FOR BRIEFING SESSION**

**Applicable where Briefing Sessions are not compulsory or mandatory:**

Due to the Covid-19 pandemic, and in compliance with National Treasury Instruction Note 5, institutions are advised as far as possible to avoid convening briefing sessions. **Therefore, a compulsory online briefing session will be held online via MS Teams. The link has been provided on the cover page of this RFP document.**

- Bidders are requested to submit their queries related to the bid via email
- Bidders must send their queries to the Bid Office via the email [tenderqueries@sabc.co.za](mailto:tenderqueries@sabc.co.za)
- The queries must be submitted at least within 10 days after the tender has been advertised on the SABC Website.
- The Bid Office will forward the queries to the Bid Specification Team for relevant response.
- All queries and responses will be consolidated into a schedule of questions and answers and published on all the platforms that were utilized to advertise the tender within 5 days after the query deadline.