



HEAD: LEGAL SERVICES

5 YEAR FIXED TERM CONTRACT POSITION

Provide legal services to the SABC, thereby ensuring inter alia compliance with and implementation of all relevant legislation, proactively monitor legal risks, assist with contracts development and management, protect the SABC's valuable intellectual property and promote awareness of compliance and compliance related issues and ensuring implementation of all legal processes relating to contracts.

Duties and Responsibilities: • Develop a strategic plan for the SABC Legal Department, benchmarking against external, and creating improvement plans • Review and develop the SABC Legal Department's business operating model and organizational structure in line with broader organizational business objectives • Provides clients ie. Internal SABC departments with advice and counsel regarding legal requirements, best practices, and strategies for managing risk in order to avoid negative publicity issues and/or litigation to advance the SABC's mission statement • Manage the SABC Legal department operations including metrics /client satisfaction measures, the SABC Legal Department communications and policies as well as management of legal services processes • Manage legal projects that involve collaboration across divisional boundaries and cross functional coordination across the organization • Provides clients, ie Internal SABC departments with advice and counsel regarding legal requirements, best practices and strategies for managing risk in order to avoid negative publicity issues and litigation to advance the organization's mission • Supports the IP value chain from creation to protection and exploitation • Leads the identification, evaluation and implementation of areas of process efficiency improvement • Ensures management of legal risks related to commercial contracts, and provides commercial legal advice • Ensures the development of a legal framework for the execution of all the organization's contractual obligations in an environment that protects the interests of the organization • Develop and review internal control measures to ensure good governance. (Policies, SOPs and Legal practices) • Oversee the management of legal risks to protect organizational integrity, create value, prevent financial loss and ensure compliance to address gaps and promote accountability • Monitor execution of internal risk audits as per checklist to identify and address gaps and promote execution of mitigation strategies • Ensure contingent liabilities are accounted for in liaison with Employee Relations, Finance and/or any applicable department/division • Ensure collaboration with Employee Relations on matters of joint accountability • Maintain and provide an appropriate legal environment for operations that protect the interests of the SABC and its stakeholders, customers and suppliers • Ensure watertight contractual engagements with all the organization's customers, suppliers and service providers • Ensure that all service level agreements meet all legal obligations and conduct monitoring and evaluation processes • Engage with external legal experts with regard to litigation and advice • Leadership and Management of the legal team • Ensure effective communication and briefing for departmental staff • Ensure effective management and implementation of Performance Management • Ensure adequate staffing for workload, succession planning and effective leadership.

Requirements: • Formal Legal Qualification LLB and LLM • 10 years legal practicing experience on Senior Management level and post articles experience, including but not limited to experience in leading and successfully concluding negotiations on complex transactions and agreements, corporate law and litigation experience • Proven experience in media law..

Knowledge, skills, and abilities: • Legal policies and procedures • Financial management • Business planning • Budget management • PFMA and relevant treasury regulations • Broadcasting laws • Strategic management • Management and information systems • Legal standards and regulations • Integrity and credibility • Concern for excellence and sets high standards of performance for self and other • Identify complex legal issues and provide legal solutions • Ability to produce sound and high quality legal advice • Management of Relationships • Exceptional leadership and communication skills • Contract Drafting Skills.

Contact person: Nosipho Moyo at Warrior Talent on (011) 058 0030 / (011) 075 2744.

Warrior Talent invites candidates with relevant experience to submit their applications to: nosipho@warriortalent.co.za. All materials and communications will be held in absolute confidence.

Closing date: Monday, 30 April 2018 (No late applications will be considered).

Correspondence will be limited to short-listed candidates. If you have not been contacted within one month after the closing date, please consider your application as unsuccessful.

PLEASE NOTE: Appointable candidates will be subjected to personnel suitability checks (verification of qualifications, criminal record checks and security vetting). SABC is an equal opportunity employer and appointment will be made in terms of the company's Employment Equity Plan. SABC reserves the right to not make appointment to this position.

